

SILVER END PARISH COUNCIL

Minutes of the Full Council meeting held on 12th July 2017 in the Parish Council Office, Silver End Village Hall.

As both the Chair and Vice-Chair had offered apologies for this meeting (Cllr Ashford arrived late) nominations were required for an Acting Chair for the evening.

Cllr Hughes proposed Cllr Fecitt, Cllr Bugg second. As there were no further proposals a vote was taken where all were in favour.

Present: Cllr Fecitt (Acting Chair,) Cllr Bugg, Cllr Hughes, Cllr Hayward, Cllr Waine, Cllr Vickers, Cllr Ashford (arrived late before 0717/FC1133,) Mrs Temple (Clerk,) Cllr Abbott (arrived after 0717/FC1132 and left after 0717/FC1137,) Cllr Bowers (left early before 0717/FC1134) and 1 member of the public.

0717/FC1126 **Apologies for absence:** Cllrs Galley, Hopkins and McDonald. Cllr Abbott apologised in advance that he would arrive late due to attending meetings elsewhere. Cllr Ashford apologised in advance that he would arrive late.
Absent without apologies: None.

0717/FC1127 **Declarations of Interest** by Members in respect of any items on the agenda.
Cllr Fecitt declared an interest in Planning Applications – 17/01074/REM & 17/01076/VAR.

0717/FC1128 **Members of the public** are given an opportunity to speak at this point.
The member of the public present did not wish to speak.

0717/FC1129 **Window on Silver End – next edition**
As neither Sam Redmonds (Collator of WoSE) nor Cllr McDonald were present the meeting was moved onto the next agenda item.

0717/FC1130 **Minutes of the last Full Council Meeting** were agreed and signed as a true record of the meeting.

Matters arising:

The **Clerk** reported that:

- She has again chased BDC to see if they can access previous minutes/notes regarding SEPC's preferences for the future of the Crittall's site. The Clerk awaits notification from **Cllr McDonald** to make this a future agenda item.
- She has notified BDC regarding the resignation of Mrs Nesbitt. A Statutory Notice has arrived today for publication from 14th July until 5pm on 4th August.

Cllr Waine asked the **Clerk** to arrange for a member of staff to regularly clean the phone boxes.

0717/FC1131 **Report from District/County Councillors**

Cllr Bowers reported that:

- BDC have made contact with SEPC about the pavilion meeting. The Clerk confirmed that all information had been passed to Cllr Ashford.
- A12/A120 forums due shortly – Clerk has further details and will report in 0717/FC1133.
- Head lease of the Surgery is being taken over by BDC as a way to make money. There are views to expand the surgery with the aim to increase capacity further.
- Local Plan – consultation in progress. Public meetings being held although not in Silver End.
- Conservation Guide updates – he will push ahead with that shortly.

He was thanked for report.

0717/FC1132 **Planning Applications**

Application No: 17/01226/FUL 69 Silver Street

Erection of 2 storey & single storey rear extension

No comment

Application No: 17/01234/FUL 69 Silver Street

Installation of drop kerb, crossover and parking to front of property

No comment

Application No: 17/01074/REM Land West of Boars Tye Road

Application for approval of Reserved Matters for 'Appearance,' 'Landscaping,' 'Layout' and 'Scale' pursuant to 15/01004/OUT
Cllr Fecitt was unable to comment due to a registered interest as mentioned in 0717/FC1127

Objection: One property is 5m (10m wall to wall) (plot45) away from an existing property.

The architecture is unimaginative and proposed over development of site which is in contravention with the ethos of Silver End being a garden village, particularly as the planned gardens are tiny.

Not in keeping with the rest of the village – particularly in relation to amenities

Application No: 17/01076/VAR Land West of Boars Tye Road
Application for variation of conditions 3, 13 & 17 of outline application 15/01004/OUT
Cllr Fecitt made no comment as stated in 0717/FC1127.
Objection: Traffic data used is from 2015 and therefore out of date.

Application No: 17/01192/TPOCON 63 Valentine Way
Tree works
No comment although request that it is replaced with a more suitable specimen

Application No: 17/01015/FUL 3 Stretford Court
Replacement of front and side windows
Objection: In contravention of Conservation Guidelines

Applications received after Agenda Setting

The Clerk reported that 2 applications arrived today (9 Francis Way & 10 Boars Tye Road) but that she has deferred them until the meeting in August as this meeting could be long.

Notification of applications granted/refused

17/00465/FUL 26 Daniel Way Alteration of roof from flat to tiled at front Granted

Cllr Abbott arrived at this point and all agreed that he should be allowed to speak and provide a report under agenda item 0717/FC1131:

He firstly offered his apologies for his late arrival as he had come from a meeting elsewhere:

- Presentation from Police – discussed parking on verges or pavements. He confirmed that if the footway is blocked the police are in agreement that it is a matter for them.
- Variation of councillors – BDC set up new group to discuss parish boundaries and number of councillors. Further options to discuss.
- Incinerator – still issue re use of river. Stack height – EA are minded granting permission for stack as requested. One of the graphs shows required stack of 70m, however this will make it more visible.
- Roads around the village are not too bad at the moment. Trees – limes down Silver Street need lifting and cherries on School Rd not looking well. Oak on boundary at Rivenhall not looking in the best condition. He has reported all issues.
- NHS has told Braintree that Cressing expansion is taken into account for increase in patients.
- LHP last week – good debate to give parishes more power. Developers have agreed to fund part of the Boars Tye Rd pathway so he has asked for the LHP to re-price for a smaller job.
- Local meeting being held tomorrow to discuss Local Plan and other local issues – key for Silver End is that a large financial input is needed re amenities and needs to be included within the plan itself.
- A120 – ECC will announce preferred route in the autumn.

Cllr Abbott was thanked for his report, during which Cllr Ashford arrived.

0717/FC1133 **Correspondence**

A120 Study – next forum to be held on Wednesday 19th July, 6-8pm at Coggashall Village Hall. Noted.

Helen Thomson, Luncheon Club – Request to hold annual summer tea party on Friday 25th August. They have raised £30 from the Christmas Raffle so therefore the total cost to SEPC will be less than a usual lunch. All agreed. **Clerk** to book hall and Helen to book minibus.

BDC – confirmation of dates for the refuse truck for 2017/18. The truck will be in Silver End on Saturday 19th August, 16th December and 17th March. Notice is on the board and the **Clerk** will forward it on for the website and Facebook. Noted.

Member of the public – interested in co-option and will attend the meeting in August/September. **Clerk** – agenda item.

Highways England – notification of site investigations of A12 junctions 19-23. Northbound takes place 24th July – 1st August and southbound – 2nd August – 11th August. Weekdays 8pm-6am. Copy of the letter will be placed on the noticeboard. Noted.

Joscelyne Chase - notification that they are considering putting the Co-op site out to contract in its entirety. This could mean a decrease in the required hours for Mr Game. Noted.

A12 Forum - Next meeting Thursday 3rd August 7-8.30pm in Hatfield Peveral Village Hall. Noted.

Bradwell Quarry Liaison – meeting on 7th September has been cancelled and re convened for the afternoon of 4th October. Noted.

Cllr Bowers was thanked for his attendance and left the meeting at this point,

0717/FC1134 **Reports**

- **Police**

Weekly reports emailed to members by the Clerk

- **SEPC Project Plan**

Clerk to add refuse trucks to the plan.

Daniel Way pathway – site meeting held and after investigation Andy Potter has responded that Land Registry state that it is the property of 57 Daniel Way. **Clerk** has written to BDC for official confirmation of this and request them to look at this logically. Cllr Abbott will investigate how to shut the road for the Christmas Event.

- **General Reports from meetings since 14th June**

Site meetings to the quarry – Cllr Waine attended one of the meetings led by Patrick Wigg. He reported that it was very interesting and informative. Interesting to see their philosophy on the incinerator. Thanks offered to Cllr McDonald for arranging. Cllr Ashford also stated that it was interesting to view from the other side. Appear to be going above and beyond legal requirements.

- **ECC/BDC reports – update**

The report book was available during the meeting.

The Clerk reported that BDC have:

- Replaced 2 broken locks in the Memorial Gardens.
- Been notified that the toilets in the Memorial Gardens are currently locked as the toilet roll holder is broken and needs repair.
- Repaired the light on the front left hand side of the village hall.

Cllr Waine reported that LED lights that are replacing the old have silver posts but should be black in the conservation area. Cllr Abbott confirmed that all night lights are converting to LED and any new lights that are installed, so will take time for all to be converted to LED.

0717/FC1135 **Finance**

Payments made since the last meeting on 14th June:

Bee Brook	264.00	Essex Pension Fund	434.36
Petty cash	14.24	CSS – boots for litter picker	40.41
Safety equipment for staff	65.75	Printer ink	76.98
Office service charge	40.00	E-on	263.08

Payments to be made:

Silver End Brownies (re internal audit fee)	60.00	Bee Brook	264.00
Petty cash	12.79	Essex Pension Fund	434.36
Office service	40.00	E-on	40.00
RCCE membership	105.60	BDC minibus	100.00
HMRC (Q1)	2160.44		

The Clerk asked for agreement to purchase a new shredder as SEPC's old one no longer works. All agreed that she could purchase a new one for a maximum of £75.00.

Bank Balances

Current Account	£ 2,502.08
Deposit Account	£25,616.26

0717/FC1136 **Variation to number of Members on Silver End Parish Council – discuss options**

During item 0617/FC1117 the Clerk was asked to make this an agenda item as a result of falling numbers of Members of SEPC. Currently 10 of the 13 positions are filled.

Cllr Hughes stated that this has been reviewed in the past as 13 is a large number for a Parish Council. If all positions are filled it provides a good representation for the village. However he thinks a reduction is worth considering as we have been short of members for many years now. Ideally the more members there are the more projects that can be taken on and with the increase in housing provision it may make it easier to fill vacancies.

Cllr Ashford believes that if a reduction is made it makes it more likely to have an election which has to be paid for. Currently struggle to fill places on the various committees and working parties.

Cllr Vickers stated that we need to find out why we can't fill the spaces and it appears that the view of the PC throughout the village is poor.

Cllr Waine reported that in the past discussions took place to have a youth member on the council but it didn't materialise as no one stepped forward.

Cllr Ashford proposed to leave numbers at 13 with a view to the potential increase in village population. Cllr Hughes second. No further proposals. All in favour.

0717/FC1137 **BDC's Local Plan Consultation**

Consultation from 16th June until end of 28th July.

Cllr Hughes stated that Silver End does not have the infrastructure to support the housing that has been agreed plus the brownfields site within the village. Push for Key Service Village status to provide greater investment. Link in with specific paragraph in the plan. Agreed that the Clerk should respond stating that SEPC do not believe that the Plan is compliant or sound and that Silver End should be a Key Service Village to provide financial support with health, education, pre-school education, public transport, employment and community space. **Clerk** to respond once Cllr Abbott has provided her with the relevant paragraph number.

The Member of the public raised the issue of why Silver End has no public swimming pool. Cllr Ashford explained that the school has a pool but cannot see a way to cover health and safety issues for the public. He stated that they may be prepared to hire it out for groups etc.

Cllr Abbott was thanked and left the meeting at this point.

0717/FC1138 **Consideration to be given to a Memorial to Joan Lyon**

The Clerk confirmed that if the base is no longer present from the former bus shelter then a more detailed specification is required. In his absence Cllr Galley asked Cllrs Bugg and Waine to prepare something ready to be presented to ECC on his return.

Cllr Waine will prepare a specification.

Cllr Ashford suggested approaching Blackwater for funding and may even be able to help with aggregate.

0717/FC1139 Luncheon Club Transportation

BDC's Community Transport is no longer prepared to pick up and deliver the meals for the Luncheon Club although they are still happy to pick up and return the less mobile members. Currently Helen Thomson is getting the meals but all agreed that this was not appropriate and alternative arrangements need to be made.

The Clerk has approached PJ Cars from Silver End to quote for a) collection of the meals and b) transportation of members. This would be an annual contract (with an initial contract until January to tie in with budget.)

Cllr Hughes proposed that we find out from BDC why they stopped doing it then approach the taxi firm.

Clerk asked to contact Mr Tearle to see if he is available to put the tables up.

0717/FC1140 Open Spaces Policy

Cllr Waine commented that with development due in village he speaks on behalf of himself and SEHS about concern that the legacy of the village will be diluted by new housing. SEHS would like to see some public art in the village – maybe a bust, sculpture (made of window frames perhaps,) tower etc. This could act as a reminder of the heritage and past importance of the village. He asks for SEPC's agreement for the Clerk to contact Steve Wenlock (re Open Spaces Policy) to request that some form of artwork be included, along with the proposed pre-school at the pavilion, within the plan. Cllr Ashford stated that he has no objection to art work although personally he is not certain about a tower.

Cllr Vickers raised her concern that something new might attract vandalism. Cllr Waine responded that we should not be put off by potential vandalism.

Cllr Hughes asked if it would be a permanent piece or various pieces rotated. Cllr Waine believes it would be permanent. Cllr Hughes also suggested a form of interactive art.

Cllr Waine asked if SEHS have SEPC's support in principle. All agreed yes, in principle. **Clerk** to contact Steve Wenlock, BDC.

0717/FC1141 Register of Interests

The Clerk asked all Members that were not present at the AGM to review and sign their Declarations of Interest. All done.

0717/FC1142 Items for the agenda in August

Traffic Calming Measures

Defibrillator

Luncheon Club

The Member of the Public was thanked for attendance and left the meeting at this point before the Acting Chair called the meeting into closed session. Minutes of a closed session are not available for public viewing.

Closed Meeting

0717/FC1143 Staff Issues

Next Full Council meeting to be held on Wednesday 9th August. There being no further matters to discuss the Acting Chair called the meeting to a close at 22.02 pm.