

SILVER END PARISH COUNCIL

Minutes of the Full Council meeting held on 13th February 2019 in the Parish Council Office, Silver End Village Hall.

Present: Cllr Galley, (Chair,) Cllr Ashford, Cllr Hughes, Cllr Waine, Cllr Bugg, Cllr McDonald, Cllr Bailey (left after 0219/FC1408,) Cllr Holmes, Cllr Pharo, Mrs Temple (Clerk) and Cllr Abbott (arrived after 0219/FC1408 and left just before 0219/FC1409.)

0219/FC1402 **Apologies for absence:** Cllr Hopkins and Cllr Fecitt. Cllr Abbott apologised in advance for his late arrival and Cllr Bailey did the same for his early departure.
Absent without apologies: None.

0219/FC1403 **Resignation of a Member of Silver End Parish Council**

As discussed during 0119/FC1391 (January's meeting) the Clerk has received a letter of resignation from Cllr Debbie Vickers due to work and family commitments.

With regret Cllr Hughes proposed acceptance with Cllr Ashford acting as second. Vote: All in favour and therefore carried.

0219/FC1404 **Declarations of Interest** by Members in respect of any items on the agenda.

Cllr Bailey declared an interest in 0219/FC1413, although he left the meeting before this item was reached.

0219/FC1405 **Members of the public** are given an opportunity to speak at this point, although none were present.

0219/FC1406 **Minutes of the last Full Council Meeting** were agreed and signed as a true record of the meeting, taking into account the following:

- 0119/FC1397 – add that SEHS were to be given the opportunity to consider and add projects they might want to see on the Open Spaces Plan.
- 0119/FC1398 – wording to be changed from 'move the bin' to 'lower the bin.'

Matters arising:

The Clerk reported that:

- There is still about another week for those wishing to make comment on the library's consultation.
- Cllr Bailey has provided the Clerk with details of lights to be ordered for next Christmas. The cost is included in Finance.
- Precept request has been sent to BDC.
- Dates for 2019/20 refuse trucks are being awaited. Hopefully there will be a truck in July and January. As soon as these are received the Clerk will add them to the noticeboard, website and send a copy to Members. To be included in the next edition of WoSE.
- Request for 2 entries to be included in the Open Spaces Plan, as discussed at last month's meeting, have been accepted as have 2 entries on behalf of SEHS.
- Village of the Year competition 2019. As requested, the Clerk has an entry form that is to be returned by 8th March. The winners will be announced on 10th July. **Cllr McDonald** to complete the form – all agreed and that it is a good place to start to know what it is that we need to work on. He will send to the **Clerk** to distribute for others to comment and then submit to RCCE.

0219/FC1407 **Report from District/County Councillor**

The Chair asked for this item to be deferred until the arrival of Cllr Abbott. All agreed. See after 0219/FC1408.

0219/FC1408 **Planning Applications**

The Chair reminded Members that if they object to an application, they must be prepared to attend BDC's Planning Meeting to support their objection.

Application No: 19/02800/TPOCON 42 Broadway

Tree works

Objection: no details/documents or drawings available.

Application No: 18/01611/FUL 80 Francis Way

Replacement front windows revised/additional plans/information

Objection: In contravention of current conservation guidelines

At this point Cllr Ashford raised the suggestion/question as to whether SEPC should consider a level of leniency for windows that to the average eye look exactly the same as the originals. Cllr Bailey suggested that we come up with some designs that as a parish council we are comfortable with and talk to BDC about it to come to a mutual understanding. Cllr Galley suggested a select list of companies that have been used in the past for approved applications, this to be given to residents that are looking to change their windows, should they wish. Cllr Hughes stated the importance of not making recommendations of manufacturers. Cllr Waine asked if the suggestion is to ignore current conservation guidelines and if so then we might as well ignore the entire guide. Cllr Holmes commented that residents are already doing what they want so feels this is a pointless exercise. Cllr Waine suggested that BDC be invited to attend a meeting and answer Members' questions. Cllr Bugg stated that it appears that some Members are looking to ignore the conservation guideline, just as BDC are. Cllr Ashford's response was that he thinks a discussion should be

had to discuss trying to make better use of our time and profile to concentrate on more important enforcement issues. Cllr Galley pointed out that it is up to Members to decide what way they want to go. **Clerk** to make this an Agenda Item for March.

Application No: 19/00063/FUL Chelmwood, Sheepcotes Lane

Change of use to 8 bed HMO

Objection: designated quiet lane that will see an increase in traffic and related noise due to additional residents and staff as a result of occupancy increase

Planning Applications received after agenda setting

None.

Consultation re Rivenhall IWMF application to vary Environmental Permit (24/1 to 21/2/19)

All agreed to repeat previous comments.

Cllr McDonald raised these points for the **Clerk** to notify Enforcement:

- A large advertising board has been erected at the Finishing Company with no apparent planning application.
- 27 School Road removed front garden and hedge to allow parking, although put in correct application about 8 years ago.

He further reported that:

- He attended that BDC Planning Meeting regarding the Bowers Hall application. The application was refused with the agreement of all committee members.
- It appears that the Gladman enquiry seems to have forced BDC's hand to accept the garden field development. He wrote to Cllr Scattergood stating his dissatisfaction generally about both sites, particularly relating to the early year's facility on the Redrow development that is not to be built. He has received a reply stated that any S106 monies will not be sufficient to fully fund a pre-school but that it can be part funded from elsewhere, either by other developments or ECC.

At this point Cllr Abbott arrived and Cllr Bailey left.

The Chair asked for agreement to re-visit the earlier missed agenda item, now that Cllr Abbott is in attendance. Agreed.

0219/FC1407 Report from District/County Councillor

Cllr Abbott reported that:

- Waste site – 3 meetings held throughout the 3 related villages. Unusual to have all agencies together. It was clarified that the incinerator will be built but not necessarily anything else. Query re the Permit for 58m stack. As already granted why ask for one with a lower height? Appears slightly confusing. Environmental Agency clarified that there is no facility with such a low stack. ECC unlikely to hear the application before the end of March.
 - Redrow site causing a lot of concern locally. Surveyors out today suggesting that a fence will be built right up to the Daniel Way houses. He is organising a local meeting. Hedge taken out but many signs that it was still alive – it should have been saved.
 - Keepmoat have gone into trees that they shouldn't have done and no consent for adverts along the road – going to Enforcement. Cllr Ashford raised the issue with cars/vans parking at the front of the site as wasn't part of original plans. Cllr Abbott will bring it up.
 - Valentine Way at Temple Lane - bad pot holes and railing needs repair – site meeting arranged.
 - BDC signing off budget. Community Councillor grant to remain.
 - Lights out – appears that many issues are power supply rather than ECC issue. Thatched church light highlighted as most important.
 - BDC now own doctors' surgery (lease and freehold) confirmed that there is no plan to expand this coming year. In the area there are to be 2k more people but there are no plans to increase the surgery size/capacity. Parking is a problem.
 - ECC – budget setting for precept – 4% rise. More money allocated to footways in built up areas. Lots of displeasure about prospect of library closures. He suggested that 366k be used for libraries rather than health insurance for senior members of staff. Consultation now going to 21/2. Ask everyone to fill in as the more that reply to the consultation the better.
 - LHP – All Silver End schemes still in plus Valentine Way. Bus stop kerb at church is going ahead. Same budget as last year. He will meet with cabinet member to talk about 20mph speed limit. Site meeting held about the Boars Tye Road path, consideration to be given to type of path required and where to place the speed limits and gateways.
- Questions: Cllr Waine asked about the money mentioned re pavements. Why did ECC pay to re-do paths when they must have known that the gas pipe installation company would dig them up again. Also causing an issue with the verges. They must reinstate once they have completed works.
- Cllr Abbott was thanked for his report and attendance. Both he and Cllr Holmes left the meeting at this point.

0219/FC1409 Correspondence

Cllr Abbott/Redrow – correspondence whereby Cllr Abbott has attempted to organise a site meeting with Redrow to discuss outstanding issues, particularly relating to the hedgerow. Lorna Byrne from Redrow has stated that an on-site meeting is not possible due to current works not making it safe and has suggested a meeting locally, including the possibility of it being in the SEPC office.

EALC – in conjunction with ECC they are offering an Adult Mental Health First Aid Training half day. Asking for interest at this point. Noted.

Silver End FC – floodlights have not been working effectively over recent weeks. The Clerk has contacted Mr Lay who has looked at them and made some suggestions of what could be done. Cost could easily escalate due to the age of the lamps. **Agenda item** for a future meeting.

Silver End Luncheon Club – Numbers slowly increasing with about 28 members currently on the books with an average attendance over recent weeks of approx. 25. Members are asking if we will continue twice a month and Mrs Thomson asks

whether the price is still to increase to £4. This being the case she has asked if **Cllr Galley** still plans to attend to talk about this to club members – they meet on March 1st, 15th and 29th.

ECC – poster to display talk on New Community Libraries at Clacton Library on 25th February from 5.30-7pm.

BDC – timetable of BDC meetings 2019-23 published and available to view online.

BDC – Notification of the **annual landlord's inspection** of the office – Monday 25th March, 10.30am.

BDC – re-elections. Elections to held on 2nd May. Nomination period is 9.30am-4pm each working day from Weds 27/3 to Wednesday 3/4. The Clerk will be notified as soon as nomination packs are available and in turn, she will notify members. Cllr Hughes added that voter ID is required in order to vote and that every nominee must fill in an expense form even if it is a nil return.

At this point Cllr Ashford raised a recent incident in Silver Street whereby, following an incident of buses driving dangerously, he was verbally abused by the driver when there were passengers on board the bus. Cllr Ashford made suggestions to ease the situation, the most poignant being to alter the timetable so that the buses don't have to pass on the narrowest point of the village route.

Cllr Holmes returned to the meeting.

Cllr Hughes agreed that it is not acceptable for bus drivers to abuse members of the public. **Clerk** to write (to Bill Hiron at First) expressing concern that buses are mounting the footpath and drivers are abusing members of the public. Verges are getting ruined. Also, general concern that they are speeding within the village. Understand that there are pressures due to the roadworks but there should be consideration given to all road users. **Cllr McDonald** will also take this up at the next transport meeting.

0219/FC1410 Reports

- **Police**

Reports emailed to members by the Clerk, when received.

- **SEPC Project Plan/Reports from Working Parties**

WoSE – Meeting held earlier this week. Currently 3 pages short but awaiting 1 item. If blank pages, then photos will be included. Go to print next week.

Christmas Event – debrief held in January. Making small changes this year to keep interest going. May have Santa procession and perhaps no brass band, just a choir. Do more for the children. Suggested getting a licence to sell alcohol. Lights to be purchased to go on the trees in the Memorial Gardens. The Chair asked the **Events Committee** to consider what needs to be done regarding lights in the gardens as soon as possible to ensure that everything is agreed and in place without having to rush at the last minute. Cllr Ashford confirmed that Mr Lay is sure that there is a way to get power from a gate post, but he may need to dig under the footpath to install cable. **Cllr Ashford** will meet on site to discuss what is required and report back.

Cllr Hughes now has access to Microsoft Publisher so should be in a better position to complete the 3rd walk.

Gateways – multi agency site meeting held.

Verges – **Clerk** to contact gas installer (Cadent) to ask them to ensure that the paths are brought back to original standard plus verges in conservation area.

Cllr Ashford asked the **Clerk** to contact Mr Wilson at BDC to discuss bollards to front of the village hall.

Youth Participation Meeting at Silver End Academy – **Clerk** awaiting response from Deputy Head.

Bus stop kerbs – 1 application progressing at this stage.

- **General Reports from meetings since 12th December**

22nd January – Meeting open to all SEPC members with Gent Fairhead and Indaver. Followed directly on from their Public Exhibition.

Cllr McDonald attended the most recent Patient Participation Group meeting but no one else was present. Made new dates for last Wednesday in each month.

- **ECC/BDC reports – update**

The report book was available to view at the meeting.

The Clerk reported that Cllr Bailey and a team of volunteers cleared the pond in the Memorial Gardens last weekend. Very positive reports have been received including that it was a very clean job and that the ducks were soon seen enjoying the clean water. Great thanks go to Cllr Bailey and his team for their hard work.

0219/FC1411 Finance

Payments made since the last meeting on 9th January:

Petty cash	16.11	BDC office service charge	40.00
E-on	42.87	Essex Pension Fund	454.54
P&J Taxis	80.00	HMRC	1654.94

Payments to be made:

Petty cash	17.34	BDC Office service charge	40.00
Bailey (re Memorial bench)	900.00	McAfee protection	59.99
P&J Taxis	40.00	Essex Pension Fund	454.54
S Hopkins (website hosting)	78.19	Refuse truck	216.30
Christmas lights 2019	148.96	Microsoft	135.36

All agreed.

Bank Balances

Current Account	£ 2,845.91
Deposit Account	£ 8,034.50

0219/FC1412

SEPC Chairman's Grant documentation proposal

The Clerk sent a draft proposal for the criteria to all Members in the advance of the meeting. Comments as follows:

- Cllr Waine feels it is a little wordy with no indication of the max. amount to apply for.
- Cllr Hughes suggested up to £250 per app, unless multiple applications for the same project.
- Cllr Waine wondered if it may be worded that there is a max of £1k this year.

Cllr Galley asked for Members approval to make adjustments to protocol and then make a guidance for councillors and work on application forms. Agreed. **Cllr Galley** will notify the Clerk when he is ready for this to placed back on the agenda.

0219/FC1413

Silver End Memorial Gardens

Update on tender process for contract to maintain a portion of the gardens

The Clerk reported that as the Gardens belong to BDC they took on the tender process based on the specification already discussed with Members. To date only 1 of the 4 companies have agreed to quote and the one company interested still has questions before doing so. **Agenda item** for March.

0219/FC1414

Agenda items for the next meeting

Memorial Gardens Tender

Planning Comments/objections re conservation guidelines

Christmas lights

The next Full Council Meeting will be held on Wednesday 13th March

There being no further matters to discuss the Chair called the meeting to a close at 21.50pm.