

SILVER END PARISH COUNCIL

Minutes of the Full Council meeting held on 13th September 2018 in the Parish Council Office, Silver End Village Hall.

Present: Cllr Galley, (Chair,) Cllr Hughes, Cllr Waine, Cllr Bugg, Cllr McDonald, Cllr Hopkins, Mrs Temple (Clerk,) Cllr Abbott (left after 0918/FC1339) and Cllr Bowers (left after 0918/FC1339.)

0918/FC1333 **Apologies for absence:** Cllr Ashford, Cllr Holmes and Cllr Vickers.
 Absent without apologies: Cllr Fecitt.

0918/FC1334 **Resignation of Cllr Murray – Members to give consideration**
The Clerk reminded Members of Cllr Murray's letter of resignation recorded at last month's meeting. Due to work commitments he feels unable to commit sufficient time to his role on the Parish Council. All present agreed to accept with regrets. **Clerk** to notify BDC.

0918/FC1335 **Declarations of Interest** by Members in respect of any items on the agenda.
None offered.

0918/FC1336 **Members of the public** are given an opportunity to speak at this point, however none were present.

0918/FC1337 **Minutes of the last Full Council Meeting** were agreed and signed as a true record of the meeting, considering the following, raised by Cllr McDonald:

- He was confused about the submission agreed regarding the Factory site, believing that a joint letter was to be sent on behalf of SEPC and SEHS. It was agreed that individual submissions would have more impact.
- Reports – should read Public not Parish.
- Parish docs should read 29/8 not 29/7.
- He suggested a bench be positioned not that he needed funding

Matters arising:

The **Clerk** reported that:

- Mr Bailey has been invited to a future meeting for co-option as he is unable to attend in September.
- Co-option pack sent to Mr Pharo but no response received as yet.
- Joan Lyons Memorial – aggregate collection and ordering of bench agreed with Mr Wigg, detailed quote received from Mr Bailey. **Clerk** to order plaque.
- Defibrillator has been installed with thanks to Mr Lay, having agreed that Valentine House was the best location, following the Clerk's receipt of formal confirmation from Black Swan regarding placement on their property. This is the most prominent position and is also covered most clearly by CCTV. **Cllr Galley** to organise a photo and report for WoSE. Cllr Waine pointed out that a member of staff parks in front of the defib, so it was agreed that the **Clerk** would investigate signage/plaque.
- Copy of AGM minutes sent to Members again to ensure that they are all aware of commitments relating to the Project Plan.

0918/FC1338 **Report from District/County Councillors**

Cllr Abbott reported:

- Letter sent to BDC, Planning re Factory site. Suggested listening to the community.
- ECC have contacted BDC re garden site and appears to be no objection to the entrance. He has put revised objection to this on basis that all hedging will be removed, if approved.
- Local Plan – position of land supply has changed and puts villages in a vulnerable position.
- Waste Site Application put back to November.
- A120 route decision. Appears detailed drawings done for the 5 routes in 2016 but not made public at the time. Questioning why. Also shows large exit at the quarry, suggesting further extraction.
- LHP meeting 11/10. He will liaise with Cllrs Hughes and McDonald re their proposals for pram crossings as he is looking at some too.
- Recycling bags – additional ones are required as many people are running out.
- PRoW – legal status being considered for them becoming blocked.
- ECC's Full Council Meeting – he will be raising the issue of pot holes. He will cite Temple Lane as an example.

Cllr Bowers reported:

- Looking forward to the opening of the Pavilion.
- Still has money left in his Community Fund if Silver End has any suggestions. Cllr Abbott stated that he has some too.

Cllr McDonald asked about the PRoW in Grooms Lane/Daniel Way. Believes that it was resurfaced many years ago due to a drain. He also spoke about the Congregational Church pathway. He has a document dated in 1969 which shows the pathway was taken on by the district council. **Clerk** to liaise with BDC to explain the situation as it relates to sewerage and drain works. Cllr McDonald will visit the **Clerk** to discuss further.

The Chair expressed thanks to Cllrs Abbott and Bowers for their reports.

0918/FC1339 **Planning Applications**

No applications were received at the time of agenda setting.

Applications received after Agenda Setting

Application No: 18/01583/FUL 50 Broadway

Proposed rear extension

Objection: In contravention of current conservation guidelines.

Formal agreement to be given to an agreed response regarding the future of the Factory Site - as discussed 0818/FC1323

A response was sent on behalf of SEPC as agreed at the last meeting and copied to SEHS and Cllr Abbott. Retrospectively Cllr Hughes proposed that the response be supported with Cllr McDonald acting as second. Vote: All agreed.

Cllr Hughes reported that he has completed photographing all houses in the Conservation Area and transferred to disc. Once he has completed all of the additional paperwork **Cllr Hughes** will notify the Clerk and send to the Head of Planning, as the next stage towards updating the conservation guidelines. The Chair thanked Cllr Hughes for doing this.

Cllrs Abbott and Bowers left the meeting at this point.

0918/FC1340 **Correspondence**

Denise Lane, FCPT – invitation to all Members to attend the opening of the Pavilion Saturday 15th September at 10am. Noted.

0918/FC1341 **Reports**

- **Police**

Reports emailed to members by the Clerk, when received.

- **SEPC Project Plan/Reports from Working Parties**

Christmas events meeting on 25/9. Cllr Bugg stated that he hopes that he is not the only Member in attendance.

Cllr Galley agreed to take Cllr Murray's place on the WoSE Working Party.

Cllr Galley to liaise with the Clerk regarding Greenheart litter pick to prepare in time for the school meeting.

Cllr McDonald to organise a meeting with Ms Redmond to prepare for the next edition of WoSE. Picture of the defib to be prepared for front cover and **Clerk** to ensure that Printwize have confirmed quote.

Cllr Hughes – 2 circular walks are now completed and sent to Cllr Hopkins for circulation. Asked all to take a look and comment. A third one is being prepared.

Add pram crossings to the Project Plan. Cllrs McDonald and Hughes did a walk around the village. Identified 5 areas for most in need of dropped kerbs. Parked cars can be an issue and drops should be opposite each other. In some cases, there is a dropped kerb on one side but not on the other. Also found issues with tree roots that have raised the pavement. Cllr McDonald has prepared a draft letter which he will send to all with the suggested plans. If agreed he will send to Cllr Jo Beavis, Chair of LHP. Defib completed.

- **General Reports from meetings since 8th August**

Cllr McDonald attended the Patient Participation Group meeting which was cancelled without notice. Another is due imminently. Cllr McDonald to attend the Public Transport meeting on 8/10.

- **ECC/BDC reports – update**

The report book was available for view during the meeting.

Cllr Bugg - request for dog bin at Manors' exit of park.

Bin lid still needed by the shelter as birds continue to pull rubbish out and distribute it across the park.

Cllr Ashford - Pavilion meeting – few snagging issues, including the shutters getting stuck. Hoping that it is sorted by Saturday's opening. BDC are paying for repair as this has been an ongoing issue for years. Playschool still looking for new children.

0918/FC1342 **Finance**

Payments made since the last meeting on 8th August:

Bee Brook	264.00	BDC Office service charge	40.00
Petty cash	13.33	Office supplies	37.12
Essex Pension Fund	454.54	L/Club meals	481.32
E-on	35.81	Office 365 annual subs	59.99

Payments to be made:

Bee Brook	264.00	BDC Office Service charge	40.00
Petty cash	8.76	Essex Pension Fund	454.54
E-on	38.92	P Hughes – DVD for photos	10.00
PJ Taxis	160.00		

All agreed.

Bank Balances

Current Account	£ 1,843.02
Deposit Account	£ 5,034.50

0918/FC1343 **SEPC Luncheon Club – update since the last meeting 0818/FC1327**

The Clerk reported that Mrs Thomson has talked to Luncheon Club members about the agreed changes. They were all very understanding of the reasons behind the decisions but disappointed about reducing to every other week. They would be prepared to pay up to £4pw each (all members) and there is the possibility that a reduction could be negotiated for the taxi.

In addition, Mrs Waine has suggested that perhaps the Luncheon Club could meet with the Friendship Club and T@3 to see if there is any way that they can all work together to improve attendance and the finances of each. She is happy to be involved as is Cllr Waine.

Cllr Hughes suggested that we should start talks now in case the twice monthly trial of the Luncheon Club does not work and evaluate other options during the time up until Christmas. Cllr Waine agreed to lead the group discussions on behalf of SEPC and report back to Full Council.

0918/FC1344 **Forms to be handed to Clerk regarding the sharing of information from Members to other related agencies, between meetings**

All present completed forms and returned them to the Clerk. Those absent need to return them at the next meeting.

0918/FC1345 **Agenda Items for the Next Meeting**

Christmas trees and lights.

Next Full Council meeting to be held on Wednesday 10th October – Cllr Hopkins offered his apologies.
There being no further matters to discuss the Chair called the meeting to a close at 8.53pm.