

SILVER END PARISH COUNCIL

Minutes of the Full Council meeting held on 9th May 2018 in the Parish Council Office, Silver End Village Hall.

Present: Cllr Galley (Chair,) Cllr Ashford, Cllr Hughes, Cllr Waine, Cllr Bugg, Cllr McDonald, Cllr Vickers, Cllr Fecitt, Cllr Murray, Cllr Holmes (left after 0518/FC1284,) Cllr Hopkins, Mrs Temple (Clerk,) Cllr Abbott (left after 0518/FC1281) and one Member of the Public.

0518/FC1277 **Apologies for absence:** Cllr Hayward, Cllr Bowers and Cllr Holmes apologised in advance for her need to leave early.
Absent without apologies: None

0518/FC1278 **Declarations of Interest** by Members in respect of any items on the agenda.
Cllrs Galley, Ashford and McDonald declared an interest in the planning application 18/00650/FUL.

0518/FC1279 **Members of the public** are given an opportunity to speak at this point, however this was turned down by the Member of the Public that was present.

0518/FC1280 **Minutes of the last Full Council Meeting** were agreed and signed as a true record of the meeting, taking into account the following:

- General Reports should read Francis Crittall Pavilion Trust.

The Chair reminded Members that spelling /grammatical issues should be brought to the Clerk's attention in advance of the meeting. They will not be discussed at Full Council.

Matters arising:

The **Clerk** reported that:

- Rob Scott from Scott Properties has been in contact further to his meeting with the Clerk and Chair last week. He has offered a donation of £1500 towards the installation of the Joan Lyon Memorial and towards a village sign. A meeting has been booked for 29th May to discuss the matter further.
- Mr May from the Freemasons has donated cheques totalling £500 donated from local lodges. They would like the money to fund the weatherproof box for the defibrillator. The **Clerk** will send a letter of thanks from SEPC and check what wording they would like included on a plaque.

Cllr Hughes apologised for not having commented on the PAIN report, however he proposed support. All agreed to support PAINS recommendations and objections, however as the HGV movement calculations are incorrect these will not be supported.

0518/FC1281 **Report from District/County Councillors**

Cllr Abbott reported:

- BDC Local Plan going through series of hearings, looking at new garden communities. Slight delay but appears to be organised now. More local sites should be looked at after this. BDC still have no local plan. Over 2000 new homes in local district ward which makes it one of the worst hit wards in the area.
- Redrow – very little info on the boards at the Public Consultation, showed change in site lay out but nothing as far as amenities are concerned. There is going to be a real issue regarding school places.
- Drains/potholes – very few not blocked, mainly leaves and silt. The large pothole by the Congregational Church has still not even been marked out. He is trying to establish why.
- A120 announcement on 8th June.
- Wrote to Priti Patel about the lack of policing and robberies in the village. She has got more patrols out but simply not enough bodies.
- LHP – Valentine Way – are we going to have a phase 2? Opposite the Courts is getting carved up so being investigated. Also asked why trees have not been planted. Appears builders put hard core in the tree holes which is being looked into.
- New scheme in School Road – small strip of grass left but is being churned up. Looking at ways to improve it. Cllr Ashford asked if removing the layby to the front of the school can be considered at the same time. All agreed so Cllr Abbott will include this. The Member of the Public confirmed that the layby is not used for cars, but parents/children stand in it at the start/end of the day. **Cllr Ashford** will get confirmation of support from school.
- Keepmoat are sticking to plans and not contravening the planning application.
- PAIN - putting in a FOI request and many complaints have been registered.
- PRoW is being closed/blocked which he will report.
- Road closures caused issues over the last month. He wasn't notified of all road closures and the online information was very unclear so is asking for a written explanation. Cllr Ashford reported that the quality of the work is very poor in places.

Cllr Bugg reported the tree outside 31 Silver Street that blew down and asked if it will be replaced. Cllr Abbott will report stating that 62 Silver Street are in the same situation.

Cllr Bugg asked for new dog refuse bins but was asked to bring this up again during the Project Plan.

Cllr Abbott was thanked for his attendance and his report. He left the meeting at this point.

0518/FC1282 **Planning Applications**

Planning Application: 18/00650.FUL

Silver End Pavilion

Change of use to nursery/multi-use room. Creation of blocked paved link from entrance to footpath.

Cllrs Ashford, Galley and McDonald previously declared an interest and took no part in discussions or decisions.

Cllr Bugg voiced his concern that there may be a financial detriment to Silver End Village Hall which he doesn't want to see closed. Cllr Hopkins stated that he believes there is enough demand and that it will simply provide an alternative for a smaller hall. Cllr Vickers commented that no change of use code is given, and no exclusions given.

Cllr Hughes proposed no comments with Cllr Hopkins acting as second. No further proposals. Vote: All in favour. Carried.

Applications received after Agenda Setting

None.

Report from the Drop in Session hosted by Redrow Homes regarding proposals for the 350 dwellings at the land north of Western Road

Between 4pm and 7.30pm today Redrow Homes held a Public Drop in Session in the village hall to discuss the 350-dwelling development on Western Road. The company stated that they would also come to this evening's FC meeting however it was agreed that due to the AGM they would attend in June instead.

Cllr Hughes reported on the Public Drop in Session:

Details very vague, open to suggestions on how to improve the vague details that they have given at this stage. Pedestrian access to village centre suggested by residents and concern over the increase in traffic. Comments about affordable housing – 40% of housing. No suggestion of any community/school support.

Cllr Murray raised his own concerns about the increase in traffic and the implications to the Galleys Corner roundabout.

Cllr McDonald further reported that work is expected to start in January 2019 and take 4 years to complete.

0518/FC1283 **Correspondence**

Member of the public – Has raised a few issues for consideration:

- Believes that the village hall requires signage, ideally on the front of the building. SEPC and Cllr Abbott support.
- There are parking issues in the village centre, particularly caused by users of the hall. Cars causing an issue on the roundabout by the tea house and making it difficult for the buses to get through. Queries the possibility of using the space at the rear of the hall, although this could cause problems with the playgroup.
- Suggests the installation of a new play area at the Western Road end of the village. The Clerk suggested it might be worth attending the Redrow Drop in Session held today to see what their plans are now. He agreed.

BDC – free compost poster to be placed on the noticeboard. Noted.

ECC – Volunteering opportunities for young people at Braintree Library this summer. To organise and run the national reading challenge for children. Clerk to place poster on the noticeboard. Noted.

A120 Study – announcement of favoured route option to take place from 2-4pm on Friday 8th June at Colne Valley Golf Club.

RSVP by 25th May. Noted.

Ms Lambert, BDC Planning – Reminder that the expectation from BDC is that whenever an objection to a planning application is lodged that a representative from the PC attends Planning Committee to explain the objection. If no representation is made and the PC are they only ones to object, then the application is most likely to be passed en bloc. It is highlighted that any objection costs approximately £1000 to take through to Committee and therefore a waste of money if not represented. This is obviously an issue for SEPC where a large number of objections are due to an outdated conservation area guideline. The **Clerk** asked for Members' permission to add to such comments that there will be no representation however the objection is being made based on the current available conservation guideline, which is due to be updated. Until this is reviewed and renewed then SEPC are left with no alternative. All agreed.

Cllr Waine reported on the listed building at 2 Silver Street where Enforcement have reported that they are taking no enforcement action. **Clerk** to ask for an explanation and make a formal complaint of dereliction of duty to uphold Article 4 Directive on a listed building. **Cllr Waine** will send the original to Clerk and cc. Chief Exec.

0518/FC1284 **Reports**

• **Police**

Weekly reports emailed to members by the Clerk. The Clerk commented that the Police had not attended the Parish Assembly or responded to the invitation. **Clerk** to write stating disappointed particularly due to the current high-level of crime in the village recently. Suggests lack of community liaison.

• **SEPC Project Plan**

Footpath Walks – Cllr Hughes sent the Clerk his draft walk and Cllr Murray walked it with his dog.

Clerk to update responsibility column to reflect Working Parties set up in the AGM.

Target dates need to be included as a date to heads towards.

Working Parties to liaise and respond to the Clerk to update before June's meeting.

Cllr Vickers suggested that if the assigned person cannot continue with the project, to notify the Chair and another person can then be allocated.

Bollards – complete.

Grass verges – meeting for June.

Clerk to send updated details to all who can then come back with target dates. Cllr Galley will write a report for WoSE to explain what Working Parties involve.

• **WoSE**

Latest date for entries into the next edition is the end of May. **WoSE Working Party** to arrange meeting.

- **General Reports from meetings since 11th April**

Cllr Vickers reported on the meeting at Silver End Academy attended by herself and Cllr Galley. The topic for discussion was Youth Participation in SEPC. Explained what the hopes and aims are. Suggested a mini-meet could be held before each FC meeting. They suggested having a meeting with the School Council and for Cllr Vickers to give a talk during assembly to let the children know what the ideas are. Suggested a litter pick, village in bloom, recycling projects and putting photos in a newsletter showing what has been achieved. If it works with the school, then branch out to the other youth groups in the village to encourage a larger participation. Put a positive spin on it and look at all the good things. Date to be arranged for Cllr Vickers to speak in an Assembly. Cllr Vickers sent a copy of the meeting minutes to all Members.

Cllr Ashford reported on the latest pavilion meeting. Deadlines fast approaching. Final wording of the lease is almost agreed. Getting very close to starting work. Any voluntary work and any contacts that could assist with work would be much appreciated. Particularly electrics/plumbing/flooring/painting. Cllr Vickers asked if fire/building regulations have been applied for. BDC have suggested that none are required but Cllr Vickers suggested to proceed with caution. Cllr Ashford will look into this.

Cllr Galley reported on a successful and well attended Parish Assembly. More informal approach with good feedback.

- **ECC/BDC reports – update**

The report book was available for view during the meeting.

Graffiti in Skate Park – **Clerk** to report to Clean Team.

Cllr Hopkins reported on the recent grass cutting by BDC which was very poor. Cllr Galley stated that it would have been very difficult for BDC due to the weather that we have had recently although agrees that it doesn't look tidy.

Cllr Holmes gave her apologies and left the meeting at this point.

0518/FC1285 **Finance**

Payments made since the last meeting on 11th April:

Bee Brook	264.00	PJ Taxis	160.00
BDC Office Service Charge	40.00	Petty cash	18.11
Eon	26.48	Firsterv (domain renewal)	120.00
L/Club meals	758.32	HMRC	1899.58
Refuse Truck (03/18)	210.00		

Payments to be made:

Bee Brook	264.00	PJ Taxis	160.00
BDC Office Service Charge	40.00	Petty cash	16.73
Parish Assembly refreshments	11.01	Stationery	28.14
Cost of 3 padlocks for bollards max.	£50.00	Eon	46.23
Printer ink/paper	38.00		

All agreed.

Bank Balances

Current Account	£ 4,136.77
Deposit Account	£ 24,034.50

0518/FC1286 **Consideration to be given to a Memorial to Joan Lyon**

Since the last meeting the Clerk has sent Keepmoat Homes a copy of all the relevant job specifications and has chased them for a decision which currently lies with the Directors. Cllr Waine offered his help to discuss with them if needed.

0518/FC1287 **Un-adopted footpaths – consideration to be given to quote for works on the pathway by Congregational Church**

Cllr Hopkins requested a quote from resident Mr Bailey. For a full job he has quoted £1550 – remove existing tarmac & broken slabs. Relay slabs, replacing those broken and missing. Remove all waste and carry out all related safety works.

Clerk to contact all parties once again (BDC first) and Working Party to consider.

The Clerk has made an initial approach to Anglian Water regarding the water cover on the unadopted path on Grooms Lane. It appears that this situation is not straight forward as the drain falls within the boundary of the property that owns the pathway, therefore making it their responsibility. It is not a common situation for them, so they are looking into how best to deal with it. In reality they shouldn't even be speaking to a third party although they are understanding of the situation. **Clerk** will continue with liaison.

0518/FC1288 **Clerk's time whilst in the office**

The role of Clerk has evolved and expanded over recent years and as such the Clerk herself is under major time pressures. It was requested that when she is in the office that Members ideally make an appointment to see her, unless it is a 'quick' pop in. It is not her wish to be rude, but she believes she is paid to work and time wasted in the office still means that the work needs to be done, but in her own time. She wants to be more effective with her time. By all means continue to email her.

0518/FC1289 **Agenda Items for the Next Meeting**

Grass verge protection.

Finance item re school to pre-approve payments for meals for the Luncheon Club – to a max £1000 per term.

Next Full Council meeting to be held on Wednesday 13th June - Apologies for Absence from Cllr Galley.

There being no further matters to discuss the Chair called the meeting to a close at 22.07pm.