

SILVER END PARISH COUNCIL

Minutes of the Full Parish Council meeting held on 10th July 2019 in the Parish Council Office, Silver End Village Hall.

Present: Cllr Galley (Chair,) Cllr Waine, Cllr Bugg, Cllr McDonald, Cllr Hughes, Cllr Hopkins, Mrs Temple (Clerk,) Cllr Abbott (left after 0719/FC1485) and 1 member of the public (left the meeting during 0719/FC1488.)

0719/FC1481 **Apologies for absence:** Cllr Ashford and Cllr Holmes.
Absent without apologies: None.

0719/FC1482 **Declarations of Interest** by Members in respect of any items on the agenda. None offered.

0719/FC1483 **Members of the public** are given an opportunity to speak at this point.

Member of the public who is a resident of Broadway felt it was time for her to visit a Parish Council meeting, having lived in the village for many years. She raised the following issues, having seen them on the project plan in WoSE:

- 20mph speed limit. Cllr Abbott confirmed that two out of the three applications for 20mph limits to the Local Highways Panel have been approved.
- Parking on verges in Broadway. Cllr Waine reported that he has carried out a survey and three areas in particular have been pinpointed and a decision from LHP is being awaited. Cllr Galley explained that enforcement is a large part of the issue for which North Essex Parking Partnership are responsible. Cllr Abbott stated that there may be a change of law nationally whereby enforcement of vehicle obstruction is decriminalised and passed over to NEPP which should make things somewhat easier in the future.
- Gateway signs – She is unhappy with the look of the new gateway signs installed by Keepmoat. Cllr Galley stated that SEPC are working with developers to ensure all gateway signs are uniform. Unfortunately, Keepmoat have placed the incorrect design in the incorrect place.

The Member of the Public was thanked for her attendance and invited to stay for as long as she wished.

0719/FC1484 **Minutes of the last Full Council Meeting** were agreed and signed as a true record of the meeting.
Matters arising:

The Clerk reported that:

- She sent flowers to Revd Parker following the death of his wife Lyn.
- Awaiting confirmation of date for electrician to mend the lights in the office.
- A suggestion was made to the Child and Family Wellbeing Centre that they contact Greener Silver End re volunteering.
- It appears that initial teething problems with the monthly return from J Jeffrey have been resolved and he is sending it in during the first week of the month.
- Andy Potter BDC has visited the Memorial Gardens toilet and his decision regarding their future is expected shortly.

0719/FC1485 **Report from District/County Councillors**

Cllr Abbott reported the following:

- Conservation Area Guide – he will be asking BDC questions as to how to move this forward.
- Local Plan – BDC are trying to push through a review in 20 days from tomorrow. 3 meetings starting on 11/7 with public consultation to follow. His group have a motion to go to Part 2 of the plan for now, as a large part of the housing is within that.
- Proposed joint working with Rivenhall and Cressing PCs – all agreed that an initial meeting should be held in the Autumn.
- LHP – huge success with thanks to SEPC councillors' attendance. School Rd/Valentine Way '20 is Plenty' limit with Broadway having a standard 20mph limit. Gateways ongoing. Site meeting re LHP with Jasmine Wills - surveyed all of phase 2 and 3 for Valentine Way. Aim to get this done first. School Road – plastic membrane coming through so remedial work to be done. Water Tower junction, Cressing – LHP scheme to try to landscape. School improvement scheme is in validation. 2 bus stop schemes – Western Road, both done. Next LHP 25/9.
- Enforcement – re Redrow illegal access – ECC have stated that vehicle tyres must now be kept clean throughout the day.
- Libraries – announcement made that all are to stay open. Detail to follow next week about how this will happen, library by library.
- Slaughterhouse application has an objection from ECC due to lack of control of sight lines.
- Annual request re cutting back lime trees has been made by him.

Cllr McDonald raised numerous issues with Cllr Abbott, all of which he will look into and report back to the next meeting.

Cllr Abbott was thanked for his time and left the meeting at this point.

0719/FC1486 **Planning Applications**

Application No: 19/00634/REM

Land East of Boars Tye Road

Application for approval of reserved matters re outline consent 18/01172/VAR re 50 residential units, parking, landscaping and assoc. work

No comment.

Application No: 19/00144/TPOCON 19 Temple Lane

Tree works.

Cllr Waine (Tree Warden) recommended no objection, however a suitable replacement should be planted. Agreed.

Planning Applications received after agenda setting

Application No: 19/01172/HH Fait Acompli, Boars Tye Road

Erection of brick double garage

No comment.

Appeal lodged re:

Application No: 18/01583/ FUL 50 Broadway

Proposed rear extension

Noted.

0719/FC1487 **Correspondence**

BDC – Verge cutting will take place in Silver End and the surrounding area between 27th September and 7th October.

BDC – Currently shaping their updated Corporate Strategy 2020/4. Poster provided for the board encouraging residents and businesses to give their feedback and views about what matters to them in the area.

Highways – A12 Community forum being held on 24th July, 7.30-9pm, Spring Lodge Community Centre, Witham. Overview of A12 scheme and update on progress.

BDC – posters for board re newly elected District Councillors.

EALC – Micro Grant available for projects up to £500.

Redrow – ECC have accepted SEPC's preferred gateway sign option. The **Clerk** has asked for their contact information to notify of the incorrect gateways and position installed by Keepmoat at the other end of the village.

Mr Fayers, MPC – request on behalf of Croudace Homes to attend a future meeting. Wish to discuss their proposals for a potential building application in the village. Details unsure at this point about location and housing but they have pencilled in the meeting in September.

N Benjamin, Silver Tots – request for application for Chairman's Grant. **Clerk** to organise.

Village resident – query about why 2 new bus shelters have been put up at the seemingly less populated end of the village. **Clerk** to write with thanks for the letter but stating that both shelters have been erected by Keepmoat Homes as part of community engagement for their development which is close to both shelters.

Clerk at Rivenhall PC – agreed at their PC meeting that working together with Silver End and Cressing PCs was a positive move and they feel that meeting at least twice a year, initially in the Autumn, would be preferable. **Clerk** to liaise with Members to organise a date.

0719/FC1488 **Reports**

- **Police**

No report received, either verbal or written.

- **Project Plan**

WoSE – thanks offered to Sam Redmond again for all of her hard work. Cllr McDonald confirmed that the tear off slip discussed at the last meeting, regarding volunteers for the library, did not go in. The Working Party agreed that 300 words is the absolute max for any report. If it is greater it will simply be returned.

Clerk to send message to Cllr Ashford regarding the Christmas Lights as these need to be dealt with as a matter of urgency.

Police Officer and Community Warden Scheme – Cllr Galley will continue to keep working on this and may be something to discuss in **partnership** with Rivenhall and Cressing. Change date for completion – October.

20mph speed limit – completed and update, 2 of 3 approved and await details of completion of works.

Cllr Hughes is looking to improve technical view regarding the walks.

Gateway signs – ongoing target date.

Cllr McDonald - drop kerbs – all with LHP and all approved in principal except one that is being done by Redrow. Date 31/3/20.

Refuse truck – Cllr Bugg reported that it left 10 mins early – **Clerk** to chase to see if there was a reason.

Defibrillators – Cllr Mc Donald is awaiting feedback from Greene King. He will approach Redrow to see if they can help financially. Cllr Galley suggested a further site should be considered at the other end of the village. **Clerk** to write to Sanctuary, Keepmoat and Redrow.

The Member of the public left the meeting at this point, having been thanked for her attendance.

Memorial Gardens – Cllrs Hughes and Bugg met on Sunday to investigate works completed. The monthly return suggests 3 visits were made to the rose garden but very little evidence of work, nor to the heather mound or pergola. Cllr Hughes stated that there is evidence of some work but not in line with the schedule. More information needs to be added to the return. **Clerk** to liaise with Mr Jeffrey on all matters. He needs to add more info to the schedule.

- **General Reports from meetings attended since the last Full Council Meeting**

Cllr Waine – on behalf of SEPC attended Planning Meeting at BDC re. the application by 50 Broadway to change existing windows. SEPC objected to the application as in contravention of conservation guidelines. Change to aluminium with Georgian panes. He felt that he was taken no notice of and a District Councillor missed Cllr Waine's point almost entirely. Available to view on the web cast. Cllr Waine offered to attend again if required for future applications.

Cllr McDonald – Patient Participation Group meeting at the Surgery. A new member of the public attended to increase numbers. He will investigate the connection of Virgin with the Child and Family Wellbeing Centre.

Cllr McDonald – Local Highways Panel – concern over enforcement of 20mph limit. Asked if SID could be moved there, to which there were no issues. Cllr Galley offered his congratulations to all those involved in the project.

- **ECC/BDC Reports**

Graffiti in skate park is still there. **Clerk** has notified BDC already so will chase them to see why it hasn't been done.

0719/FC1489 **Finance**

Payments made since the last meeting on 12th June:

BDC Office Service Charge	40.00	Silver End Academy (L/Club meals)	559.44
P&J Taxis	80.00	Petty cash	17.46
Essex Pension Fund	470.07	E-on	95.66
J Jeffrey (Memorial Gardens)	500.00	Plaque	176.36

Payments to be made:

BDC Office service charge	40.00	Petty cash	12.97
PJ Cars (L/Club)	80.00	E-on	87.21
Essex pension fund	470.07	Flowers re L Parker	35.00
J Jeffrey (Memorial Gardens)	500.00	Stationary	13.50
Speedprint (WoSE)	549.00	HMRC	2110.97

All agreed.

Bank Balances

Current Account	£	2,569.86
Deposit Account	£	24,120.54

0719/FC1490 **Silver End Conservation Area regarding comments re applications for new windows**

Mentioned previously, during his report, that Cllr Abbott is approaching Planning regarding this.

0719/FC1491 **Christmas Lights**

Keep on agenda. As discussed during the Project Plan, the **Clerk** will bring the urgency of this item to Cllr Ashford's attention.

0719/FC1492 **Agenda items for next meeting**

All agreed that the next meeting will take place on 14th August, despite summer recess. However, it will be a 'light touch' meeting with few agenda items but mainly formed around planning applications.

Clerk to send up to date minutes to the website and library

Cllr McDonald commented how pleasing it was to see the member of the public in attendance who came as a result of seeing items raised in the magazine.

The Chair then called the meeting into closed session for which the minutes are not available to the public.

CLOSED SESSION

0719/FC1493

Staffing Issues – Retirement

Terms of Employment Draft for Agreement

Next Full Council Meeting – 14th August.

There being no further matters to discuss the Chair called the meeting to a close at 21.30pm.