

SILVER END PARISH COUNCIL

Minutes of the Full Parish Council meeting held on 11th December 2019 in the Parish Council Office, Silver End Village Hall.

Present: Cllr Galley (Chair,) Cllr Waine, Cllr Bugg, Cllr McDonald, Cllr Ashford, Cllr Bailey and Mrs Temple (Clerk.)

1219/FC1548 **Apologies for absence:** Cllr Hopkins, Cllr Holmes, Cllr Hughes, Cllr Abbott and Cllr Wright.
Absent without apologies: None.

1219/FC1549 **Declarations of Interest** by Members in respect of any items on the agenda:
• Cllr Waine – planning application 19/00310/TPOCON.

1219/FC1550 **Members of the public** are given an opportunity to speak at this point, however none were present.

1219/FC1551 **Minutes of the last Full Council Meeting** were agreed and signed as a true record of the meeting.
Matters arising from those minutes

The Clerk reported that:

- The resident in Daniel Way experiencing issues with the large tree at the end of her garden on Cove Springs as received confirmation that BDC are inspecting the tree and will take whatever action is necessary. They will bear the cost. The resident wished to pass on her thanks to SEPC, Cllr Abbott and BDC.
- 3 **proformas** have been sent to LHP for verges.
- Replacing trees in Broadway would have to be via a **proforma**.
- Lights in office have been repaired and now working as normal. Emergency light has been brought up to date to conform with current standards.
- Greenfields have written to residents from 6-14 Broadway (evens) asking them not to park on the grass.
- Residents of Green Mews have had a meeting with the Co-op who have agreed to take the feed from any new CCTV cameras and monitor along with theirs. They are also putting a quote together for new cameras. Confirmation is being awaited from the Co-op to remove the private car park sign on the side of their building. Asking BDC to replace the gate to the field that was replaced in an attempt to stop motorbikes racing onto the field by the side of no.1.

1219/FC1552 **Report from District/County Councillors**

In his absence Cllr Abbott asked the Clerk to read the following bullet points on his behalf: Clerk read:

- Application for change to approved Garden Field site access reopens concerns about position relative to Redrow access and ghost lane arrangement. I will be submitting request for new evaluation to BDC and ECC planning.
- Next LHP meeting is in January. Still trying at BDC and ECC to increase budget. Scheme request to deal with mud strip in School Road may take some time so have submitted parallel request via the extra 2 verge/footway repairs we have been given at ECC. Valentine Way Phase 2 grasscrete starts soon. ECC originally wrote to residents to say this month.
- Redrow enforcement simply not being dealt with at BDC over a period of months now. A lot of correspondence on this - residents not happy with breaches of hours of working, mud on road and lights. BDC says Redrow have been warned but I have also asked ECC to enforce re mud on highway – ECC has told Redrow more measures needed.
- Staff member at BDC who will lead on new Conservation Area Guide is back at work and I have spoken with Head of Planning about moving this forward now she is back with an initial scoping meeting.
- Have asked BDC and Rangers for Silver Street pavements and gullies to be cleaned – usual issue each year of rotting leaves accumulated.
- Am submitting outstanding non-working streetlights to ECC. Completed check of Rivenhall as well. Less out this year than last but still too many.
- Lots of road closures due – first is Western Road this weekend near Thatched church - but will not prevent access to Daniel Way estate/Grooms Lane as some thought. Its working hours only so will be open at night.
- Gent Fairhead did not appeal ECC refusal of the stack application (6-month period from April). Now still waiting for EA decision on 35m permit application – a lot hanging on that.
- ECC is to carry out statutory 5-year review of Mineral Plan and have already said that will include making reserve sites at Bradwell Quarry allocated sites.
- Bob and I have funds still available under Councillors Community Grant scheme. If any village organisations want to apply, we can drop off an application form.
- Finally – congratulations to all for village Christmas event – very good and big turnout.

1219/FC1553 **Planning Applications**

Application No: 19/02119/PLD 33 Daniel Way

Garage conversion and single storey rear extension

No objection.

Application No: 19/02095/VAR Garden Field Western Road

Variation of condition 2 of 18/00442/OUT

Objection – Entry point previously highlighted as a potentially dangerous entry point, but to move it would surely increase the danger. Application states that movement from one site to another is likely to be minimal but there is nothing to prove that and the opposite is potentially the case.

Application No: 19/00310/TPOCON 77 Boars Tye Road

Tree works

Cllr Waine left the room at this point as the application is his.

No comment.

Cllr Waine returned.

Application No: 19/01796/HH 52 Valentine Way

Replacement front door

Objection - In contravention of current conservation guidelines

Cllr Waine reported that the resident has paid for the application – the **Clerk** was asked to gain confirmation that this will be refunded.

Planning Applications received after agenda setting

Application No: 19/00331/TPOCON 17 Valentine Way

Tree works

Objection - Greenfields own property but have not made an application. No reason given for felling.

1219/FC1554 **Correspondence**

Transport Meeting – 10am, Braintree Town Hall on 9th March. Email sent to Cllr McDonald.

Member of the Public – made a complaint about the Christmas Celebration regarding Health and Safety. He commented that during an emergency situation a volunteer ran through the hall at least twice, knocking into a small child, his wife and other people, without apology. He has suggested training is required as no running permitted in an emergency. All agreed that risk assessments are living documents and that SEPC are responsible for the risk outside of the hall, inside is for Guides and Hire a Hall. **Clerk** to respond. Plenty of lessons to be learned and a debrief for this year will take place and a full review will be taken for next year's events.

Greener Silver End – Bulb planting on Sunday and donation requested. **Clerk** has sent application forms for Chairman's Grant and asked that they notify BDC of bulb location. Grant forms also sent to Silver Tots and Scouts.

BDC – request for estimation of rough sleepers in Silver End at the end of November 2019.

Finance, BDC – estimation of surplus council tax for re-allocation in 2020/21 is £958 for Silver End. To be confirmed on 16th December.

Bradwell Quarry Liaison – next meeting on Monday 16th December, 2pm in Silver End PC's office.

Member of the public – offered herself forward as a Friend of the Memorial Gardens. Also sent Christmas Wishes to all at SEPC and her appreciation for the work done in the village.

1219/FC1555 **Reports** **Police**

Reports are being sent weekly from either the Police or EALC.

Project Plan (matters arising)

Christmas – thanks from Chair to all those that erected tree and lights - look amazing. Christmas event was fantastic and thanks to all involved on behalf of the village. Only heard positive comments until the complaint earlier in Correspondence this evening.

Choir was great as was the DJ and both very well received. De-brief to be organised of Events Working Party. Cllr Galley commented that we need to ensure that the PC is recognised for the event.

Verges – 3 proformas. Clerk asked to contact Steve Dickson/Marnie Tappenden from Spring Cove with a strong worded letter, insisting that they to reinstate the verges along Sheepcotes Lane where their work vans have totally destroyed them. If not ECC/Planning will need to be notified.

Defibrillator – **Cllr McDonald's** draft letter to send to developers asking for contribution was handed to all, who thanked him. He will let the **Clerk** know total cost as it was suggested it should be included in the letter. Location - need to ensure that there is an electricity supply. Cllr Galley suggested potential matched funding.

Planning comment in local press – **Clerk** to push again as councillors still not satisfied and want a publicised apology. Cllr Waine raised concern about the advice currently offered by ECC as they are giving the wrong advice based on the Conservation Area.

Reports from Meetings attended on behalf of Silver End Parish Council

None.

Reports from ECC/BDC

Radio reported that ECC are keen to plant as many trees as possible so there should be no issues for the Cluster Groups proposals. 29 Silver Street – verge in poor state after the tree was felled.

1219/FC1556 **Finance**

Payments made since the last meeting on 13th November:

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|------|--------|--------------------|--------|
| BDC | 40.00 | Petty cash | 19.34 |
| E-on | 114.65 | Essex Pension Fund | 470.07 |

| | | | |
|-----------------------------|------------|-----------------------------------|--------|
| J Jefferey | 500.00 | Key cutting | 20.00 |
| Toilet supplies | 8.99 | BHIB Insurance | 797.70 |
| Toilet Supplies | 35.99 | Speedprint | 549.00 |
| Payments to be made: | | | |
| Ambershire (Christmas tree) | 300.00 | Business user subscription M/soft | 112.80 |
| E-on | 72.70 | Stationary | 29.58 |
| Office Service Charge | 40.00 | J Jefferey | 500.00 |
| Petty cash | 19.26 | Essex Pension Fund | 470.07 |
| Christmas Vouchers | 60.00 | | |
| Bank Balances | | | |
| Current Account | £ 3,834.47 | | |
| Deposit Account | £26,123.33 | | |

At this point the Chair called the meeting to a temporary pause, as stated on the agenda, to allow Members to enjoy festive food, kindly provided by Mrs Vicky Waine.

After a short interlude the Chair reconvened the meeting offering his thanks to Mrs Waine as her food was very much appreciated.

1219/FC1557 **Memorial Gardens Maintenance**

The Clerk reported on a meeting on 3/12 with Rick Sargent, BDC, at the Memorial Gardens as a review of ongoing works. Cllr Bugg joined them halfway through the meeting. In a following email he asked the Clerk for contractor returns from October 2019, however he made no mention of a meeting he suggested with BDC, SEPC and the contractor to work together to try to iron out any problems. **Clerk** to query this supposed omission, suggesting a date in January. All agreed. **Clerk** to mention that Members are not happy with current situation.

A date was set for the next 6 monthly formal inspection on 16th June at 10.00am.

1219/FC1558 **Co-op site – litter issues**

BDC confirm the following in relation to the site:

20/11/19- Jocelyne Chase were emailed with photos. Requested they provide the details of the days the area is litter picked.

29/11/19- Email response from J/Chase....

Landscaping which includes site litter collection of paths and boarders – visit takes place once a month approx. 2nd week dependant on workload and weather conditions Bin removal which takes place on Monday and Wednesday every week I would like to point out that I visited site on 25th November and noted that the bin to the west end of the site related to the adjacent land was full and overflowing this in turn was being blown around our site. I am unsure if this is the responsibility of the council or the neighbouring property, but it does seem to be attributing to the problem.

BDC have made some enquires and their staff are emptying the bins in this area twice a week and although they do not litter pick the area, any overflow from the bins should be cleared.

At the time the BDC visits were made, no littering offences were witnessed.

1219/FC1559 **Window on Silver End – the Future**

Cllr McDonald stated that negative comments have been made of late suggesting that the magazine is not being well read and many are throwing it in the bin. However, he has heard some positive comments recently. Village population is due to increase by 40% meaning there will be an increase in costs, therefore SEPC need to ensure it gets to the right people with collection points maybe? Discussion regarding potentially charging although the value of this was questioned. Cllr Ashford questioned that in a world of social media can we justify delivering to every house in the village? Suggested leaving some in local shops. Cllr Bugg thinks we should still deliver to care homes etc in the village. Cllr Ashford suggested using the Spring edition front page to explain that WoSE will no longer be delivered throughout the village but can be collected from...and then name all the places. **Sam Redmond** will liaise with printers to see how much the reduction in cost will be. **Agenda item** for January's meeting. Cllr McDonald's letter to those contributing to WoSE was shown to all. It reminds them of the correct order for submissions re text size, font etc. All agreed and will go to all contributors, with thanks to Cllr McDonald.

1219/FC1560 **Open Spaces Action Plan 2020 (BDC)**

The **Clerk** reported that BDC are updating the Open Spaces Plan and looking for additional suggestions for projects paid for by S106 monies. Members asked for the following to be included:

- Remove action already included for the Crittall Pavilion but suggest play equipment for the site is included.
- Public artwork in various locations and info boards of important parts of the village to be kept.
- Community Woodland, rear of Temple Lane.
- Mix of trees and bollards for verge protection.
- Roadside trees to be replaced in Broadway.
- Hedging to avoid eyesore of Crittall's site.

1219/FC1561 **Noticeboard – consideration to repair/replacement**

Greenfields are asking their workman to investigate with the aim of repairing it if possible. **Clerk** to chase if needed.

1219/FC1562 **Silent Tommy**

Cllr McDonald reported on comments made on FaceBook regarding why there are no Tommy silhouettes in village. It was discussed that Silver End was not established in the first world war and there is no WW1 role of honour, hence why BDC did not

allocate one for Silver End. Cllr Ashford suggested we get one, but it was felt generally that it would be disrespectful to the intention of the commemoration. It was agreed that for the Autumn magazine 2020 Cllr McDonald will do a write up explaining their background and why we don't have one. **Clerk** to diarise. Many thanks to Cllr McDonald for supporting SEPC on FaceBook.

1219/FC1563

Agenda items for next meeting

Budget 2020/21

Trees for planting

WoSE

Co-op litter site

70th Birthday of the Memorial Gardens celebrations

Memorial Gardens Maintenance

Next Full Council Meeting – 8th January.

There being no further matters to discuss the Chair called the meeting to a close at 21.40pm.