

SILVER END PARISH COUNCIL

Minutes of the Full Council meeting held on 13th March 2019 in the Parish Council Office, Silver End Village Hall.

Present: Cllr Galley, (Chair,) Cllr Ashford, Cllr Hughes, Cllr Waine, Cllr Bugg, Cllr McDonald, Cllr Holmes, Cllr Hopkins, Cllr Fecitt, Mrs Temple (Clerk) and Cllr Abbott (left just before 0319/FC1419.)

0319/FC1415 **Apologies for absence:** Cllr Pharo and Cllr Bailey.
Absent without apologies: None.

0319/FC1416 **Declarations of Interest** by Members in respect of any items on the agenda.
None offered.

0319/FC1417 **Members of the public** are given an opportunity to speak at this point, however none were present.

0319/FC1418 **Minutes of the last Full Council Meeting** were agreed and signed as a true record of the meeting.
Matters arising:

The Clerk reported that:

- Cllr McDonald had kindly completed the application form for RCCE's Village of the Year Competition. As there were no comments from other Members the Clerk submitted the application. The Chair asked for thanks to be minuted.
- A complaint was sent to First as discussed last meeting 0219/FC1409. Acknowledgement received but no formal response as yet.
- Contact has been made with Cadent regarding the 'making good' of pathways/verges etc following the installation of the gas pipes. An initial issue was raised by the side of the village hall where a sink pipe was broken and spilling food waste over the pathway. This was repaired within 12 hours. The **Clerk** was asked to report the following issues:
 1. Give way sign needs to be repaired in Broadway.
 2. Standard of work appalling outside Broadway bungalows. Rather than replacing grass verge they have laid tarmac.

319/FC1419 **Report from District/County Councillor**

Cllr Abbott reported that:

- Rivenhall Airfield application has been delayed again to end of April at the earliest.
- Street Light back on at thatched church following site meeting with County Member. He is looking at ownership of the pathway by Congregational Church – will notify the Clerk of any decision. Pot holes at end of Valentine Way will be filled.
- Rangers have been given numerous jobs by him, including leaf collection. They will also look at the railings at the end of Valentine Way.
- Liaising with **Clerk** re parking lines by the Doctor's.
- LHP meeting delayed again – he is investigating why.
- Meeting to be arrange about 20mph speed limit.
- Redrow – site meeting held. Details of actions have been circulated. 2 large hoardings have been erected without planning consent so BDC are investigating.
- Keepmoat – he raised query re vehicles parked to the front.
- Tree came down in Valentine Way in the high winds but looks as though it was a dying tree.
- Meeting re library closures at County. Tier 4 libraries will be closed according to the consultation document although ECC claim that no decision has been made. Huge response to consultation from the public.

No questions were posed to Cllr Abbott, so he was therefore thanked for his report and he left the meeting at this point.

0319/FC1420 **Planning Applications**

Application No: **Application No:** ESS/36/17/BTE Land at Rivenhall Airfield

Full planning application to increase stack (chimney) height from 85m Above Ordnance Datum to 108m AOD (35m above existing ground levels to 58m above existing ground levels) of the Integrated Waste Management Facility

Objection – eyesore on the landscape. Clerk asked to request a Call in on the basis that: Given the amount of amendments to the original application it is significantly different/changed from/to the inspectors preferred option of an IWMF. As such SEPC believe it should be called in for further investigation.

Application No: ESS/37/17/BTE

Land at Rivenhall Airfield

Continuation of Integrated Waste Management Facility permitted by ESS/34/15/BTE

Objection: In 3 years there has been no established demand for the facility so why should a continuation be permitted? Clerk to Call in as above for the Inspector to further investigate.

The earliest that the 2 applications, above, will be considered is 26th April

Application No: 19/00071/HH

17 Manors Way

Demolition of existing conservatory and erection of single storey extension

No comment

Application No: ESS/01/19/BTE/SPO

Land North of Cuthedge Lane, Coggeshall

EIA Scoping Opinion Request re: Creation of a passive flood alleviation scheme through the construction of a low level "on-line" embankment (or dam) across the River Blackwater and the creation of an "off-line" flood storage area and connection points within the flood plain of the Blackwater Valley which will be delivered through the phased extraction of approximately 13 million tonnes sand and gravel and the restoration of land for agricultural purposes with a wetland flood meadow using the underlying clay
Comments: Appears that as a non-approved site currently they will apply for the flood alleviation scheme first. Over and above Essex Minerals Plan which has already been met. Cllr Mc Donald stated that his has been discussed at the Bradwell Quarry Meeting and will be discussed again should Members wish to attend for further information.

Clerk asked to support Coggeshall PC's objections.

Application No: ESS/44/18/BTE/SPO

Bradwell Quarry

EIA Scoping Opinion Request re: Extraction of 6.5 million tonnes of sand and gravel (from Site A7 as identified in the Essex Minerals Local Plan 2014) including the retention of the existing access onto the A120, the processing plant (including sand and gravel washing plant), office and weighbridge, ready mix concrete plant, bagging unit, DSM plant, water and silt management systems, extension of the internal haul road into Site A7 and access for private and support vehicles to the Site A7 contractors compound via Woodhouse Lane, with restoration to agriculture and biodiversity (species rich grassland and wetland).

Object – ECC has a robust minerals policy with plenty of time to run, therefore it is unnecessary to extract over and above specified limits. These should be preserved for future generations.

Application No: 19/00040/TPOCON

41 Francis Way

Tree works

Cllr Waine, Tree Warden, stated that the application is to reduce the height of a large ash tree, however this is the wrong time of the year to do so.

Comment: No objection to the work, however, if the work has not yet been done, recommendation is to do so in the winter.

Planning Applications received after agenda setting

None.

0319/FC1421 **Correspondence**

Alison Webb, BDC – joining forces with Keep Britain Tidy's national campaign to hold A Great British Spring Clean 2019 from 22nd March to 23rd April. Comment made that very little time has been given to organise.

Marnie Tappenden, Stemar Group – Request for name suggestions for the Sheepcotes Lane development of a private mews with 15 houses. Their suggestion is Cove Springs. **Clerk** asked to suggest that the name Lyons, after Joan Lyons, be included in the decision, particularly as the location is near to her old home and the memorial.

Lorna Byrne, on behalf of Redrow – ongoing discussions re the gateway signs but no response as yet from Keepmoat. Agreed that the designs should be the same and with that in mind the Clerk showed Members designs from Glasdon for consideration. All agreed on a design for the **Clerk** to put to Redrow and Keepmoat. Ideally get them ordered and then ask Sanctuary to provide those in Temple Lane. The Poulton sign in the Glasdon's catalogue was proposed with 'Silver End Garden Village' added and 'drive carefully' removed. Everyone present was in agreement and that the signs should be as wide as possible on both sides of the road.

Passenger Transport – details of meetings for 5th June 2019. The **Clerk** will diarise to ensure that the continuing/new representatives, following AGM, are aware of the dates.

Joscelyne Chase – ongoing correspondence. The Clerk has asked them to increase emptying of bins as the opening of the new takeaway has caused an increase in rubbish. This is to be looked into, but discussions have also included their intention to remove the broken slabs to the left of the site and replace them with concrete/tarmac as a longer-term option. They have had trouble finding contractors but will notify the Clerk once this is agreed.

Braintree Foodbank – a copy of the current suggested shopping list is to be placed on the noticeboard.

0319/FC1422 **Reports**

- **Police**

Reports emailed to members by the Clerk, when received.

- **SEPC Project Plan/Reports from Working Parties**

1. WoSE - huge thanks to Sam Redmond for a great edition
2. Christmas lights – move to the agenda for the next meeting as Cllr Ashford has had no chance to meet Mr Lay.
3. Police Officers – Cllr Galley has discovered that Halsted have volunteer Community Wardens – they simply have the cost of uniform and accreditation to consider. Cllr Galley asked for Members' permission to continue looking into this. Halsted allocate £1000 pa for expenses. Could work in partnership with Rivenhall and Cressing along the lines of the past BDC's Community Wardens. A comment was made that it will be difficult to get sufficient volunteers as would need several people to cover certain shifts as they would have to go out in pairs for safety. All agreed that **Cllr Galley** could investigate further.
4. 20mph – Cllr Abbott is arranging a site meeting.
5. Village gate way signs – amend as mentioned above.

6. Verges – **Clerk** to contact Parish Parking Partnership re a white Cougar car that is parking on the double yellow lines and the verge opposite the school. Advise that the car is there at approx. 8.30am. **Clerk** also asked to contact Greenfields about consistent parking on the grass outside 18 and 12 Broadway.
7. Youth Participation – change of management at Silver End Academy. Cllr Galley suggested suspending this until after the election due to many changes at School.

Cllr Waine commented that the website is out of date. Cllr Hopkins stated that if there is anything to be changed/added then it is for all Members to be proactive and notify him so that he can make amendments.

Clerk to send updated Project Plan for inclusion of the website.

- **General Reports from meetings since 13th February**

PPG meeting – Cllr McDonald reported. Four attendees, still looking for more, but so far only 2 members of the public. Surgery are updating their noticeboards and have a new tv. Considering an open day but no date as yet. Cllr McDonald mentioned a health care provision within Redrow’s application of £150k within the area, either Silver End or St Lawrence, although it will not be looked favourably upon if it goes outside of Silver End. Virgin’s legal team to investigate. Next PPG meeting 27/3.

- **ECC/BDC reports – update**

The report book was available to view at the meeting.

The Clerk reported that the Memorial Gardens toilets have been vandalised again but are expected to re-open shortly.

Cllr Ashford reported that the pathways have been cleaned along Boars Tye Road but have not been finished. **Clerk** asked to write to see when they will be finishing, especially on Silver Street, stating that thanks given for the significant improvement but evidently the job is not finished.

0319/FC1423 **Finance**

Payments made since the last meeting on 13th February:

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|------------------------------|--------|---------------------------|--------|
| Petty cash | 17.34 | BDC Office service charge | 40.00 |
| C Bailey (re Memorial bench) | 900.00 | McAfee protection | 59.99 |
| P&J Taxis | 40.00 | Essex Pension Fund | 454.54 |
| S Hopkins (website hosting) | 78.19 | Refuse truck | 216.30 |
| Christmas lights 2019 | 148.96 | | |

Payments to be made:

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|------------|--------|---------------------------|--------|
| Petty cash | 16.23 | BDC Office Service charge | 40.00 |
| P&J Taxis | 120.00 | Essex Pension Fund | 454.54 |
| Speedprint | 601.00 | Microsoft | 135.36 |

All agreed.

Bank Balances

| | |
|-----------------|------------|
| Current Account | £ 1,923.54 |
| Deposit Account | £ 6,034.50 |

0319/FC1424 **Christmas Lights**

Cllr Ashford asked the **Clerk** to move this to April’s meeting as he has had no time to meet with Mr Lay.

0319/FC1425 **Silver End Memorial Gardens – Results of Tender**

One contractor replied to BDC’s tender – Josh Jeffrey who is currently working on a complete tidy of the area as a one off for BDC. The quote was on a 3-year basis with 3% increments for years 2 and 3.

Mr Jeffrey quoted £5040pa (£420pm.) After much negotiation BDC have agreed to increase their partnership agreement to cover the additional cost from that paid to previous contractor. This on the understanding that SEPC foot the 3% increases. This being the case SEPC’s annual contribution would remain at £674pa for 2019/20, then increase to £829.88 in 2020/21 and £990.58 for 2021/22. For the new financial year money could be vied from the Open Spaces Plan, as was discussed when precept was set. At the end of this 3-year period a tender process will be repeated, and new quotes considered or else the project handed back to BDC.

Cllr Hughes proposed engaging Mr Jefferey on the basis of this tender, with monitoring officers and timesheets. **Cllr Hughes** will prepare wording for the website stating that after long discussions SEPC have negotiated a new contract for part of the gardens to ensure that it is brought back to standard. Included in this proposal was that Cllrs Hughes and Bugg will be the Monitoring Officers for the time being. Cllr Galley acted as second to this proposal, with no further proposals offered. Vote: All in favour.

0319/FC1426 **Silver End Conservation Area regarding comments re applications for new windows** **0219/FC1408**

Cllr Galley reminded all present that this item was raised during the last meeting in an attempt to help residents making planning applications for new windows in the Conservation Area.

The flowing comments were raised:

- Cllr Waine – not within our remit to make suggestions/advise the public on planning matters as it is a matter for the Planning Authority.
- Cllr Ashford - we can’t influence BDC to move quicker with the updated Conservation Guides, the only thing we can do is control comments made on behalf of SEPC to planning applications. Suggested taking a more open-minded view on less contentious applications. Considering environmental issues as much as architectural ones.
- Cllr Hughes – is in favour of conserving energy and improving the standard of living and comfort of residents. The Article 4 directive states that the only options in the area are those stated in the Guide. Therefore, have to reflect these Conservation Guidelines.

- Cllr Hopkins – it isn't just the legislation to consider as people's lives are being affected. Children are cold for example.
- Cllr Bugg – residents shouldn't live in a Conservation Area if they are not prepared to live by the Guidelines and have a duty to maintain the property as directed.
- Cllr Hopkins – with the current situation SEPC are thought to be obstructive.
- Cllr Fecitt – suggested uploading a copy of the Guidelines onto the website so make residents aware of what we are working with.
- Cllr Hughes, – instead of lobbying BDC to come up with a new plan, if SEPC wish to move things forward why don't we look at updating the guide ourselves rather than work with the lack of conformality that BDC currently offer. Is there merit in coming up with our own guidelines wording regarding windows and doors? The details would need to be decided as to whether manufacturers are suggested.
- Cllr Ashford – BDC do not enforce the Guidelines therefore SEPC stand out as the only ones that stand against the public. Cllr Hughes replied that we have to uphold due process. Cllr Ashford asked whether SEPC should consider making no comment rather than intentionally supporting an outdated document. Cllr Hughes agreed that BDC are acting incorrectly by not upholding the guidelines or enforcing the rules but that is something that SEPC cannot control. It is SEPC's duty to withhold the rules and not intentionally ignore the guidelines that are there. We are not the decision-making authority but a consultee. Cllr Hughes will attempt to find a previous article he has written on this subject to place on the website/magazine.
- Cllr Holmes – good idea to invite BDC to attend a future meeting to help us write our own guide.
- Cllr Galley – a very detailed subject. Suggest keep it on the agenda for next month so that conversations continue. Cllr Waine proposed inviting Mr Paggi, BDC Planning, to a future meeting to state that SEPC are concerned about inconsistencies re windows so would like to invite him to attend to help us understand how BDC make their decisions. Can samples be sourced? Need to consider not only windows but all external items of properties. All agreed, **Clerk** to make contact.

0319/FC1427 **Agenda items for the next meeting**
 Chairman's Community Grant
 Audit 2018/19
 Planning – Conservation Area
 Christmas lights

Cllr Galley called the meeting into closed session for which the minutes are not available for public view.

Closed session

0319/FC1428 **Staffing Matters**

The next Full Council Meeting will be held on Wednesday 10th April and the annual Parish Assembly on the 24th April.

There being no further matters to discuss the Chair called the meeting to a close at 21.52pm.