

# SILVER END PARISH COUNCIL

## Minutes of the Full Parish Council meeting held on 13th November 2019 in the Parish Council Office, Silver End Village Hall.

**Present:** Cllr Galley (Chair,) Cllr Waine, Cllr Bugg, Cllr McDonald, Cllr Ashford, Cllr Hopkins, Cllr Holmes, Mrs Temple (Clerk,) Cllr Abbott (left before 1119/FC1541,) Mr Bailey and 6 members of the public (left after 1119/FC1537.)

1119/FC1534    **Apologies for absence:** Cllr Hughes, Cllr Wright and Cllr Abbott (the latter for his late arrival.)  
**Absent without apologies:** None.

### 1119/FC1535    **Co-option**

Members were asked to consider Mr John Bailey for co-option onto the Parish Council. He is known to all Members as he was part of SEPC before the election in May, where he decided not to stand at the time. He was asked to leave the room whilst his completed application papers were reviewed. There were no questions raised. Vote: all in favour.  
Cllr Bailey was called back into the room and asked to join Members at the table. The Clerk arranged a Declaration of Acceptance and Register of Interests.

1119/FC1536    **Declarations of Interest** by Members in respect of any items on the agenda: None offered.

1119/FC1537    **Members of the public** were given an opportunity to speak at this point.

The first gentleman came to find out if any progress has been made to tidy 'Grannies' Alley?' The Clerk reported that Greenfields have agreed that it is their responsibility and that they will take over its maintenance from now on. The Member of the Public offered their thanks.

The other Members of the Public were all residents of Green Mews, commenting on the problems they are experiencing around their properties. There are alleged incidents with drug dealing/taking/abuse. Fireworks have been set off next to a pregnant resident who had to call the Fire brigade after fireworks were also set off in a metal bin. Feel they have been pushed from pillar to post with no support even though it happens every night and has recently got worse. Another resident has found youths attempting to break into her house. Intimidating and threatening language has been used outside the properties, including a threat of violence. Cars constantly screech up and down outside the properties and youths hang about to the front of the doctor's surgery, gaining access to the free Wi-Fi. They surgery has been asked to turn this off at night but sadly this has not happened. They are considering the installation of additional CCTV that they will self-fund. They offered their thanks to Clerk for her sign posting to date. The Chair thanked them for their attendance and explained the issues for SEPC with it being on private land. He stated that the matter is to be raised in correspondence, to which they were welcome to stay to hear, however all Members of the Public left the meeting at this point.

1119/FC1538    **Minutes of the last Full Council Meeting** were agreed and signed as a true record of the meeting.  
**Matters arising from those minutes**

The Clerk reported that:

- Amenities staff have signed new job specifications and Cllr Galley has carried out refresher training on the leaf blower.
- One of these members of staff has been off sick for 2 weeks.
- Greenfields have taken over the maintenance of Grannies' Alley. They will weed spray 4 times a year, have made an initial visit to see what work their men need to carry out and plan to visit again to note neighbouring properties that need to cut back their gardens.
- Andy Wright, Chief Exec of BDC has responded regarding the planning issue highlighted in the local press. A letter has been written from Emma Goodings, Head of Planning, offering an apology for what was written in the report. No mention made of a public apology, but the **Clerk** has pushed for this.
- Christmas tree is expected for delivery on 28/29<sup>th</sup> November.
- ECC have acknowledged the query re trees being replanted in Broadway but no formal response as yet. **Clerk** to chase.
- Electrician coming to inspect the lights on Thursday. Cllr Ashford suggested that rent is withheld if not repaired.
- Issues with locks in park. New keys needed for toilets. New chain and lock installed on main gate.
- **Clerk** to contact Greenfields as cars still parking on the grass at 8-14 Broadway.

### 1119/FC1539    **Report from District/County Councillors**

As Cllr Abbott had not arrived at this point the Chair suggested carrying on with the agenda. All agreed. (Follows 1119/FC1540.)

### 1119/FC1540    **Planning Applications**

**Application No:** 19/01945/HH & 19/01946/LBC    5 Silver Street

Installation of double glazed, aluminium framed windows

Objection – in contravention with current conservation guidelines. Until the guidelines are updated SEPC have no option but to object.

**Cllr Waine** stated that he will go to committee, if needed, to support the objection.

**Application No:** 19/00283/TPOCON

60 Valentine Way

Tree works

No objections

**Planning Applications received after agenda setting**

**Application No:** 19/01971/HH

41 Francis Way

Replacement of existing windows

Objection: In Contravention of current conservation guidelines. Inconsistencies of decisions is causing a large amount of tension locally.

Cllr Abbott arrived at this point and the Chair asked for Members agreement to return to his agenda item from earlier in the meeting. All agreed.

**1119/FC1539 Report from District/County Councillors**

Cllr Abbott reported:

- Open Spaces Plan – is SEPC happy to include the grass area to front of Bowls Club for potential S106 monies? All agreed.
- He has received another complaint about litter and poor maintenance of the flower beds to the rear of Co-op.
- Greenfields – carried out an old-fashioned estate visit and they would like to resurrect them. The area behind Bristol Court – they are happy to tidy it and perhaps plant trees there.
- Redrow -Enforcement issues – wheel washing, flag poles without permission, lit sign without permission. He will notify Enforcement.
- Local Plan discussions resume on 14/1. Inspector re-opens examination where Cllr Abbott has been invited to speak about transport and infrastructure.
- BDC carried out verge cut. Should have litter picked first – now going out to clear the resulting mess.
- S106 – money now clear that is allocated to the surgery but decisions lie in the hands of the NHS.
- BDC budget process starts next week. He wants to propose extending the green bin collection. Tetra pack issues in recycling but may add banks next to glass banks.
- A12 – consultation runs to 1<sup>st</sup> December.
- Redrow end of village – 30mph will be extended but at Boars Tye Rd end it will stay as it is. He will put a proforma to LHP to extend out even though he has been told it will be refused.

Cllr Holmes asked about details of new 20mph scheme which were explained.

Cllr Hopkins asked whether Henry Dixon Rd will be closed during the working day next week? Confirmed shut for 7 days, starting Monday.

Cllr Abbott was thanked for his time and left the meeting at this point.

The meeting returned to the original agenda order.

**1119/FC1541 Correspondence**

Residents of Green Mews – ongoing issues with youth nuisance, alleged drug issues/dealing. As discussed with the residents at the beginning of the meeting. All Members agreed that they felt sympathy, but this has always been an anticipated issue. All agreed that support is offered on behalf of SEPC by way of signposting. Suggestion made to contact Priti Patel as she is currently Home Secretary – **Clerk** to suggest this to them.

Bradwell FC – requested use of training field and floodlights. As previously agreed, the Clerk declined as it for the use of village organisations. **Clerk** has been chasing Kev Lay re issues with turning on the fobs.

Victim support – looking for new recruits. Poster for noticeboard.

A120 meeting on 16/12 has been cancelled due to the upcoming election.

Member of public - question about the gateway installed by Keepmoat, suggesting that it is not correct. **Clerk** gave an update.

Food bank – poster for shopping list for Christmas

Redrow – request for name suggestions for the next phase of building. Following the same theme of names from WWII memorial the Clerk suggested Butcher, Masters and Tabner. All have been agreed.

**1119/FC1542 Reports**

**Police**

Reports are being sent weekly from either the Police or EALC.

**Project Plan (matters arising)**

Listing of additional properties in the village – **Clerk** has sent letter as requested at the last meeting. Acknowledgement has been made of its receipt but no formal reply yet.

WoSE -agenda item for the next meeting to discuss the future.

Christmas Event – Cllr Holmes offered her services so was asked to attend the next meeting on Tuesday, 6-8pm.

Special Officers – Scheme suspended by the Police, for the present.

Pram crossings – Cllr McDonald stated no updates.

Youth participation – **Clerk** to take off.

Defibrillator – Cllr Ashford reported that the Youth FC would like to get one for the pavilion. Cllr Hopkins remarked that the British Heart Foundation funded SEPC's, but the chances are they will decline further funding. Cllr Bailey suggested getting a map to ensure that any further additions are distributed fairly around the village. **Clerk** will advise Cllr Ashford of defib signs to see if he can get them made stronger. **Clerk** to call ambulance service to see if they have registered details of defib.

**Clerk** to contact Cllr Abbott to see if the Member of BDC who was sick is back to work and ready to carry the conservation guidelines consultation forward. Cllr Ashford stated that SEPC should be proactive and put together some suggestions of preferred

window designs that have been approved. This would be an attempt to break deadlock with BDC. It was suggested that **Cllr Bailey** works on it and **Cllr Ashford** supports him.

#### **Reports from Meetings attended on behalf of Silver End Parish Council**

Thanks, were offered to Cllr Waine for laying the poppy wreath at the Remembrance Service, on behalf of SEPC. He reported that the service was well conducted and very well attended with thanks to Cllrs Hopkins, Bugg and Ashford for their work in the preparation. Cllr Waine would like to suggest that in future years he stands down and a rota is made to lay the wreath. Cllr Mc Donald reported that the Patient Participation Group meeting was cancelled again.

#### **Reports from ECC/BDC**

Three poplar trees in the Memorial Gardens had to be felled due to honey fungus making them unsafe. ECC – tree overhanging Silver Street garden dropping cherries into it. **Clerk** reported to ECC who will investigate.

1119/FC1543 **Finance**

#### **Payments made since the last meeting on 9th October:**

BDC Office Service Charge	40.00	Petty cash	18.89
E-on	139.76	Essex Pension Fund	470.07
J Jeffrey (Memorial Gardens)	500.00	Refurb of Christmas lights	213.29
PKF Littlejohn (External Audit)	360.00	Royal British Legion	20.00
Hire a Hall (deposit Christmas Event)	100.00		

#### **Payments to be made:**

BDC	40.00	Petty cash	19.34
E-on	114.65	Essex Pension Fund	470.07
J Jefferey	500.00	Key cutting	20.00
Toilet supplies	8.99	BHIB Insurance	797.70
Toilet Supplies	35.99	Speedprint	549.00

Clerk confirmed that she has updated the Pension Scheme details with the Pension Regulator, as required ever 3 years. All agreed.

#### **Bank Balances**

Current Account	£	3,021.85
Deposit Account	£	32,335.45

1119/FC1544 **Memorial Gardens Maintenance**

Cllrs Galley and Bugg carried out an assessment of the works completed in the Gardens – a copy of which was available to view by all. Cllr Bugg has been over again and believes that very little has been done since this assessment. Communication with Jan Stobart, Greener Silver End, suggests that they did not discuss taking on the Friends Group at their latest meeting as there are not enough of them to do so currently. She however welcomed Cllrs Bugg and Hughes to join them to set up the group, by becoming part of Greener Silver End.

The Clerk reported that she has not had any volunteers for a Friends Group stepping forward at this point.

**Clerk** to meet with BDC for quarterly update before the next meeting.

The Chair asked Members how they would like to proceed. The **Clerk** was asked to take the assessments with her to BDC meeting and ask about other work that contractor completes for them. What standard is that to?

Cllr Bailey suggested setting up an Action Day whereby the village residents and councillors aim to get the areas back up to scratch. Cllr Ashford suggested giving thought to an increase in the budget for next year.

**Clerk** was asked to prepare posters for the boards looking for residents to join a Friends Group. **Agenda item** for discussion in February.

1119/FC1545 **Co-op site – litter issues**

BDC have been monitoring the site since the last meeting and the Chair read out their up to date report. It states that they are carrying out a comprehensive monitoring of the site. 1<sup>st</sup> inspection litter graded C at which Joscelyne Chase were emailed and notified that plans to clean up should be put in place immediately. Next inspection – grade B - slight improvement. Latest inspection graded B.

(Grade A perfect, B good, C litter on the floor, D immediate work required.)

1119/FC1546 **Open Spaces Action Plan 2020 (BDC)**

The Clerk reported that BDC are updating the Open Spaces Plan and looking for additional suggestions for projects paid for by S106 monies. Members asked for the following to be included:

- Remove action already included for the Crittall Building but suggest play equipment for the site is included.
- Artwork and info boards to be kept.
- Community Woodland, rear of Temple Lane.
- Mix of trees and bollards for verge protection.
- Roadside trees to replace in Broadway.
- Hedging to avoid eyesore of Crittall's site.

Members to notify the Clerk by the end of November if they would like to add to the list. **Clerk** to email Members with a reminder and a list of current items.

1119/FC1547

**Agenda items for next meeting**

WoSE – the future

Memorial Gardens

Interlude for Christmas nibbles kindly offered by Mrs Waine

Next Full Council Meeting – 11<sup>th</sup> December.

There being no further matters to discuss the Chair called the meeting to a close at 21.55pm.