

SILVER END PARISH COUNCIL

Minutes of the Full Parish Council meeting held on 8th January 2020 in the Parish Council Office, Silver End Village Hall.

Present: Cllr Galley (Chair,) Cllr Waine, Cllr Bugg, Cllr McDonald, Cllr Ashford (arrived during 0120/FC1571,) Cllr Hopkins, Cllr Holmes, Cllr Hughes, Mrs Temple (Clerk) and Cllr Abbott (left after 0120/FC1569.)

0120/FC1564 **Apologies for absence:** Cllr Bailey, Cllr Wright and Cllr Ashford (for his late arrival.)
Absent without apologies: None.

0120/FC1565 **Declarations of Interest** by Members in respect of any items on the agenda.
None given.

0120/FC1566 **Members of the public** are given an opportunity to speak at this point, however none were present.

0120/FC1567 **Minutes of the last Full Council Meeting** were agreed and signed as a true record of the meeting.
Matters arising from those minutes

The Clerk reported that:

- Open Spaces Action Plan 2020. Updates to the Plan have been sent ahead of the 20th January closing date.
- A **diary reminder** has to be made to ensure a write up regarding Silent Tommy's goes into the magazine for November or before.
- Residents of Green Mews have placed a private road sign at the entrance of their road and are awaiting the quote from the Co-op for new cameras – who have agreed to take on the monitoring and reviewing of them. BDC are looking to install a barrier where the motorbikes currently speed onto the field and it appears that the private car park sign on the Co-op wall is to be removed.
- Cllr Galley has approached BDC already about the provision for **Christmas lights** in the Memorial Gardens to ensure that they are in place for December. Steve Wilson will look into it in a couple of weeks.

0120/FC1568 **Report from District/County Councillors**

Cllr Abbott reported:

- Surgery car park – **Clerk** to chase Jocelyne Chase re lining of spaces.
- 2 planning applications from Redrow – he is talking to BDC about calling them in. Cllr Galley commented that there are 20 adverts in situ already so are they now applying for 6 in addition? Cllr Abbott reported that the new hedge has been planted in a double row in an attempt to re-introduce the bat corridor. There appears to be an improvement with the mud and general thought suggests that the washer is handheld.
- The Environmental Agency appear minded to give a permit for 35m stack with full details to be released tomorrow. This will mean that there is now both planning permission and an environmental permit.
- Damage to verges in Sheepcotes Lane due to Cove Springs, He will check if ECC have done a review.
- BDC budget coming together. Possibility of green bin collections until December.
- Tree in Daniel Way has still not been attended to but he will chase.
- LHP in January, no agenda as yet.
- Silver Street – Rangers swept leaves and the pothole has been re-filled.
- Bowls Club – BDC looking to improve parking to the front by way of a separate drop curb.
- Crossing PC host next Cluster Meeting in February. **Agenda item** for next meeting.

0120/FC1569 **Planning Applications**

Application No: 19/02297/ADV Land off Western Road

1 no. illuminated advertisement

Objection: Disruption to the open countryside by way of light pollution. Potential distraction to oncoming motorists. Potential impact on neighbours living opposite.

Application No: 19/02298/ADV Land off Western Road

Erection of 14 banner adverts

Objection: Query - is this retrospective application for the existing 20 or is it for an additional 14? If only for 14 will 6 be removed?

Application No; 19/02279/HH 137 Wood Grove

Removal of conservatory and erection a replacement single storey extension. Erection of 2 storey side extension.

No objection.

Planning Applications received after agenda setting

None.

The Clerk reported on a public consultation by the Environment Agency from 9th Jan to 6th Feb. This relates to Gent Fairheads application for a revised permit for the Rivenhall IWMF.

Members expressed concern that the remedial measures are not satisfactory. What measures would be used to enforce? Would prefer higher stack with remedial measures. Potential issue with plume grounding as stack so low.

Cllr Abbott was thanked and left the meeting at this point.

0120/FC1570 **Correspondence**

A member of the public has asked the Clerk to report to enforcement regarding 31 Broadway whereby the front garden is being churned up by a heavy wheeled vehicle gaining access through a gap in the hedge. Currently also leaving mud on the path and road. **Clerk** asked to report to Greenfields and also ask when the next date for a site meeting is planned for, as discussed with Cllr Abbott.

A member of the public has asked the Clerk to make a report to Enforcement regarding 44 Silver Street who are currently digging up their entire front garden and laying it to paving. Report made by **Clerk** already.

Hire a Hall – the **Clerk** has been in consultation with Hire a Hall regarding the vandalism taking place in the village hall, generally on days when the library is open and the building open to the public. Toilets are targeted mostly, the book return box in the hallway has been broken and lots of litter has been left. Concern over where the damage will end, particularly regarding the war memorial. Library to arrange a meeting with management. Side access would eliminate all of the probs.

Drama Club – request use of the office for the dame to change in as in previous years. Cllr Bugg raised concern over the current vandalism in the hall and he wants to ensure that the archive is protected. Cllr Hopkins stated that there is a second person available and will ensure that the room is locked if not in use.

0120/FC1571 **Reports Police**

Reports are being sent weekly from either the Police or EALC.

Project Plan (matters arising)

Defib – approx. total cost of £1500.

Cllr Ashford arrived at this point.

Conservation Area Guidelines – Cllr Abbott is chasing the previously mentioned BDC member now that she is back to work.

Reports from Meetings attended on behalf of Silver End Parish Council

Cllr McDonald has attended the Blackwater Liaison meeting and sent a report to all.

Reports from ECC/BDC

Clerk asked by Cllr Mc Donald to report the recent flooding on the Temple Lane/Western Road junction where the drains are blocked. **Clerk** has sent an ECC report.

0120/FC1572 **Finance**

Payments made since the last meeting on 11th December:

Ambershire (Christmas tree)	300.00	Business user subscription M/soft	112.80
E-on	72.70	Stationary	29.58
Office Service Charge	40.00	J Jefferey	500.00
Petty cash	19.26	Essex Pension Fund	470.07
Christmas Vouchers	60.00		

Payments to be made:

Printer ink	39.98	Eon	83.23
Office service charge	40.00	J Jefferey	500.00
Petty cash	13.84	Essex Pension fund	470.07
Printer ink	92.17		

All agreed.

Bank Balances

Current Account	£ 3,901.28
Deposit Account	£19,123.33

Budget 2020/21

The Clerk handed out a copy to all present of the proposed budget for 2020/21 as drafted by the Chair, Vice-Chair and Clerk. All items were discussed individually and amended as agreed during this process. A new item for this year was agreed under the heading of Future Village Projects. This is whereby each councillor is expected to lead a project each financial year and are given £250 each to carry it through. Any additional funding needs to be sought by the councillor either from an external source, another councillor or, with SEPC agreement, from the surplus in the fund. Cllr Ashford proposed a precept figure of £73,526 with Cllr McDonald acting as second. No further proposals. Vote: All in favour. Based on the precept figure of last year this is approx. a 2% increase although the Clerk pointed out that SEPC are not privy to the number of properties used each year for the calculation to be made. This means that the percentage may be lower. The **Clerk** will notify the Finance Dept at BDC.

0120/FC1573 **Memorial Gardens Maintenance**

Cllr Galley reported that four councillors went over to view the current standard of work in the Gardens. Need to make a decision as to whether to continue with contractor and accept that is the level that we are going to get or else hand back to BDC and accept the level will be as it is elsewhere in the Gardens. Either way it would be ideal to get a Working Party fully set up.

All agreed that Cllr Galley will take over liaison and monitoring and meet with the contractor to make him aware that councillors are not impressed by the level and amount of work completed to date. **Clerk** to notify contractor and make him aware of Cllr Galley's background with BDC. All agreed with this and that monitoring should continue for 3 months and that the **Clerk** will arrange an initial meeting.

0120/FC1574 **Co-op site – litter issues**

All agreed that the current level of litter is poor. BDC are monitoring and noted at times there have not been bin bags in the bins. It was discussed that Cllr Holmes had tidied the area following complaints but didn't take photos. All photos to be sent to the Clerk who will forward them to Stu Thomson. Cllr Hopkins suggested councillors could send them directly to BDC via the online form on their website. **Cllr Waine** will send some photos to the Clerk and will send some on the BDC form online.

0120/FC1575 **Window on Silver End – the Future9**

Cllr McDonald has asked Sam Redmond to go to the printers to see if there would be a reduction in prices with a smaller print run, but no response as yet. Cllr Bugg has been to three potential magazine collection points - library, Co-op (need to get confirmation from HO) and Childrens Centre to ask their thoughts/permission. WoSE is already dropped to local businesses. All agreed that with the businesses having copies too then they are good choices.

0120/FC1576 **Planting of Trees**

After discussing this at the last meeting it was suggested that trees be planted at the following locations:

- Silver Street, outside 24, 29, 62,1 and then outside Cllr Holmes'.
- Valentine Way, confirmation of exact location to follow.

Cllr Ashford proposed **Cllr Bailey** purchasing 6 trees, ties, stakes and food. Cllr Hughes acted as second. No further proposals.
Vote: All in favour.

0120/FC1577 **Memorial Gardens 70th Birthday Celebrations**

The 70th birthday of the Memorial Gardens falls on the 6th May. Cllr Bugg suggested that this should go to the Events Comm. All agreed the need to get BDC involved to ensure that the village is tidy and in top condition. Could combine with VE Day on 8th May? General thoughts were to hold it in June, early to mid. This would also bring it nearer to VJ Day.

0120/FC1578 **New resident welcome packs**

Cllr Galley has established that many PCs offer village information for new residents that is available online. Could have local history, details of clubs etc. **Cllr Hopkins** agreed to take this on board and will consider what can be done with the website. Clerk/library will print off as needed. All organisations can be given the opportunity to give details of inclusions and what services are offered. Cllr Galley suggested that all councillors look at other parishes' packs for suggestions.

0120/FC1579 **Agenda items for next meeting**

Cluster Meeting.
Mem Gardens 70th
WoSE
Litter issues

Next Full Council Meeting – 12th February.

There being no further matters to discuss the Chair called the meeting to a close at 21.48pm.