

SILVER END PARISH COUNCIL

Minutes of the Full Parish Council meeting held on 12th February 2020 in the Parish Council Office, Silver End Village Hall.

Present: Cllr Galley (Chair,) Cllr Waine, Cllr Bugg, Cllr McDonald, Cllr Ashford, Cllr Hughes, Cllr Bailey, Mrs Temple (Clerk) and Cllr Wright (left after 0220/FC1587.)

0220/FC1580 **Apologies for absence:** Cllr Holmes, Cllr Hopkins and Cllr Abbott.
Absent without apologies: None.

0220/FC1581 **Declarations of Interest** by Members in respect of any items on the agenda.
None offered.

0220/FC1582 **Members of the public** are given an opportunity to speak at this point, however none were present.

0220/FC1583 **Minutes of the last Full Council Meeting** were agreed and signed as a true record of the meeting.
Matters arising from those minutes

The Clerk reported that:

- The **Clerk** has chased Greenfields, Mark Garnham, regarding the noticeboard and resurrecting the monthly site meetings. They have also been advised of the issues at 31 Broadway.
- She understands that work has been halted at 44 Silver Street where they have dug up their drive.
- Hire a Hall have considered how to improve the issues with unsupervised youths in the village hall. As the main issue appears to be damage in the toilets, they have introduced a locking system to the doors. All organisations have been provided with keys.
- The Chair and the Clerk have communicated with the contractor for the Memorial Gardens and the plan is to work together to get back on track, initially heading towards the 70th birthday celebrations. **Cllr Galley to report.**
- Six trees have been planted, as agreed at the last meeting. 4 in Silver Street and 2 in Broadway. Thanks to Cllrs Bailey and Bugg. All still in place currently.
- Understand that the tree has been taken down for the elderly lady on Daniel Way.
- The contractors at Cove Springs in Sheepcotes Lane have made good the damaged verges. Parking by Catholic church is now causing an issue. **Clerk** to write.
- The parking sign has been removed on the Co-op wall directing drivers towards the rear of the Co-op. BDC have installed a gate to stop motorbikes entering the field at speed. There continue to be issues with youths who have recently smashed a window at the hairdressers with a football. This has been reported to the Police who plan to visit there in the evenings as much as possible. The Green Mews Assoc. have received a quote for CCTV and are looking at ways to fund this.

0220/FC1584 **Report from District/County Councillors**
Cllr Wright reported:

- CCTV – Green Mews Assoc. have applied to them both for a community grant for CCTV.
- Cllr Abbott has called in applications by Redrow – discussions continue.
- Incinerator meeting held recently. Over 2000 responses to EA re permit and objections signed outside the Co-op.
- BDC Budget meeting on 17/2. Amendment requested for Green Bin extension to end of the year.
- Local Plan examinations complete now and being passed to Inspector.
- Alleyway by church re-surfaced.
- Grasscrete completed in Valentine Way
- £10,000 for County Councillors to spend this year throughout ward. Details to follow.
- LHP – meeting held last month. Mud strip outside school has been agreed.
- Temple Lane junction is to be reconfigured due to visibility issues.

Cllr Wright was thanked for his report and his attendance.

Cllr McDonald commented that the potholes in Silver Street are re-appearing. He asked Cllr Wright if there was any progress with the unadopted pathway at Daniel Way, but all agreed that there is little that can be done at this stage as it is on private land.

Cllr Wright was asked to look into an issue outside Cove Springs/ Boars Tye Road – where work was carried out recently the road was repaired very poorly so that a pothole has appeared and is dangerous to car tyres. The **Clerk** will also report.

0120/FC1569 **Planning Applications**

Application No: 20/00171/ELD 13 Crittall Close
Single storey rear extension – existing
No comment

Application No: 19/02095/VAR Green Field, Western Road
Variation of condition 2 of 18/004492/OUT
Request from ECC that SEPC review objections made previously

ECC's reason for request:

'I would comment that Essex County Council as the Highway Authority have not objected to the application. The LPA would therefore not be in a position to recommend refusal on highway safety grounds.

I therefore am seeking whether you would now be in a position to review your comments in light of the highway comments? This would enable a smoother and swifter determination of the application.'

After discussion Members agreed that SEPC's original objection should stand as follows:

Entry point previously highlighted as a potentially dangerous entry point, but to move it would surely increase the danger.

Application states that movement from one site to another is likely to be minimal but there is nothing to prove that and the opposite is potentially the case.

Application No: 20/00021/TPOCON The Manors

Tree works

No objection – ask that they are replaced with something suitable

Planning Applications received after agenda setting

Planning Application: 20/0040/TPOCON 42 Broadway

Tree works

Cllr Waine (Tree Warden) stated that no reason has been given and no application form appears online. Therefore it is impossible to give an opinion. All agreed that if a response is required before the next meeting then this will need to be via email.

0220/FC1586 Correspondence

NEPP – Starting monthly surgeries on the 2nd Wednesday of the month, 11am-1pm, starting today, at BDC. The **Clerk** will go to the surgery on 11th March re the issues at the crossroads of Broadway/Silver Street. Mention poor state of verges due to buses.

BDC – nominations for Braintree District Volunteer Awards to be held on 3rd June.

0220/FC1587 Reports

Police

Reports are being sent weekly from either the Police or EALC.

Project Plan

WoSE target date should be summer 2020.

Cllr Bailey commented re sponsoring a Special Police Officer that Witham are actively recruiting 4 new officers.

Verges are an issue. The Chair suggested that Cllr Bugg arrange a meeting with ECC to discuss the matter. Change to Cllr Bugg on Responsibility. Cllr Waine will also attend.

Drop kerbs – change to Redrow responsible for 2 bus stops.

Defib – Cllr Ashford commented that Silver End Youth FC already own one that they take to matches. The Trust will offer to buy a case and place it on the outside of the pavilion in sight of the planned CCTV. Cllr McDonald commented that a site near Western Arms is to be agreed.

Listed properties **Clerk** has chased

Clerk to liaise with Cllr Abbott re conserve guidelines

Reports from Meetings attended on behalf of Silver End Parish Council

Cllr McDonald reported on a meeting at the surgery. Wi-Fi issues remain whereby Virgin are refusing to turn it off and a password was suggested but this was deemed not suitable. Police tell the surgery that they have had no issues. However, the Clerk mentioned that Police had commented to the hairdressers and Green Mews Assoc. that the surgery are responsible for any downloads made from their IP address and they will be prosecuted in worse case if they are illegal. Cllr McDonald continued that at the end of January Pauline lost her job and has been replaced by John Goldman and Beth Wilson, from the Church Lane branch. **Cllr McDonald** will send new contact details to the **Clerk** to allow her to update them re the Wi-Fi. Date of meetings have been changed back to Wednesdays with the next on 20/6.

Cllr Ashford reported on a pavilion meeting which followed the alleged assault. Lights on pavilion are now on at night as a matter of course. They are aware of potential light pollution but have done their best to angle the lights. CCTV to be installed – covering car park, driveway and footpath to Wood Grove. Cllr Bailey commented that the Trust should consider the implications of filming in a public area and whether the film would be admissible evidence.

Reports from ECC/BDC

Enforcement – Cllr Waine added 33 Francis Way to the report book. **Clerk** to action.

Cllr Wright was thanked for his attendance and he left the meeting at this point.

0220/FC1588 Finance

Payments made since the last meeting on 8th January:

Printer ink	39.98	Eon	83.23
Office service charge	40.00	J Jefferey	500.00
Petty cash	13.84	Essex Pension fund	470.07
Printer ink	92.17	HMRC	1806.57
C Hutchings (Christmas Event)	436.59		

Payments to be made:

Office Service charge	40.00	Eon	71.47
Petty cash	16.31	J Jefferey	500.00
Essex Pension Fund	470.07	Refuse truck	222.00

J Bailey (re trees planted) 123.00 S Hopkins (domain name) 78.70
All agreed.

Bank Balances

Current Account £ 2,408.40
Deposit Account £14,123.33

Budget 2020/21

Precept was agreed at the last meeting as being £73,526, based on an estimated 2% increase. Due to an increase in housing stock in Silver End this has affected the tax base calculation that is calculated by BDC. Therefore, rather than an increase of 2% the precept figure agreed actually results in a decrease of 1.51%.

Following discussions with Mr Wilson, Head of Finance at BDC, it has been suggested that precept for Silver End PC be increased to £76,156 which equates to a 2% increase on last year. The Band D Tax rate (PC portion) will increase by £1.34pa to £68.16pa.

This will result in a monetary increase in precept of £2630, which, for versatility could be added to the open spaces budget, increasing it from £2000 to £4630.

Cllr Ashford proposed the increase in precept as above and that the increase is included in the Open Spaces budget. Cllr Hughes acted as second. There were no further proposals. Vote: All in favour. **Clerk** to action.

0220/FC1589 Co-op site litter issues

Councillors have two options:

1. To allow BDC to carry out a full inspection of the site to ascertain whether or not the site is meeting a required standard. This will take approx. one month. This means leaving the site untidied unless there is no choice at which point photos must be taken before and BDC notified as a matter of urgency.

2. To agree to monitor the site as a parish council, without involving BDC at all. Continue to send complaints to Joscelyne Chase and agree to pick up litter as and when deemed too bad to leave it.

Cllr Bugg reported that the bins weren't emptied over the weekend. BDC are seen regularly emptying the bins themselves in Greenheart van. **Clerk** to get timescales from BDC and clarify who is emptying the bins due to the above. Are they emptying regularly or as one offs by the Clean Team? Are Greenheart the contractor?

Cllr Ashford stated that he thinks our only option is to work with BDC – better to go through the pain now and get it sorted before the summer.

0220/FC1590 Window on Silver End – the Future

Cllr McDonald reported that three articles were submitted with more than 300 words, from the Scouts, Youth Football and the Community Agent. Cllr McDonald has prepared a letter for agreement to send them to remind them of rulings for amounts of words, font size and format. All agreed that the **Clerk** should send the letter.

Cllr Mc Donald further reported that Sam Redmond has contacted the printer re costs but has had no reply as yet but hopefully by next month. Once we have these costs then a decision can be made about whether to continue with delivery to all houses or else use pick up points. **Clerk** asked to take off agenda for now and leave on the project plan.

Cllr McDonald has calculated that the current the cost of the magazine is 78p for the year per household.

The Chair noted again that Sam Redmond is doing an excellent job and asked for SEPC's congratulations and thanks be minuted.

0220/FC1591 Memorial Gardens 70th Birthday Celebrations

The 70th birthday of the Memorial Gardens falls on the 6th May and a celebration was discussed at the last meeting. General thoughts were to hold an event in June, early to mid. The Events Working Party meets next Tuesday, 18th February to discuss this amongst other matters. £2k allocated in budget.

Cllr Ashford has had a meeting at the school where he mentioned that an event may be held. The school would very much like to be involved as would choirs. He suggested a 50s theme – street party with long tables etc. Traditional games, craft stalls.

Cllr Galley was keen to state that there is no need to over complicate things due to the limited timeframe.

Cllr Ashford suggested doing some more casts of handprints of the village children in the Memorial Gardens.

Cllr Galley stated that the budget needs to be controlled by SEPC.

Cllr Bailey suggested an initial approach to BDC for a general agreement in principal, **Cllr Galley** agreed that he would do this.

Agreed to put an advert in WoSE explaining that an event is being planned for the birthday celebrations.

Monitoring report of contracted work in the gardens from Cllrs Bugg and Hughes – roses turned over and pergola touched. Cllr Galley stated that the contractor should be mulching the area, but he also needs to prune roses and plants in herbaceous border.

Cllr Bugg will work on posters for Friends of the Memorial Gardens with the intention to hand some out at the litter pick.

0220/FC1592 Cluster Meeting - 20th February, hosted by Cressing PC

Cressing have suggested meeting at 7pm or 7.30pm. Clerk has suggested 7.30pm to allow councillors the opportunity to get home from work. The venue is St Barnabas Hall.

Cressing PC have asked for an idea on numbers; **Cllrs Hughes and McDonald** offered on this occasion. Suggested items for discussion: Local Plan, tree planting project and diary of village events to avoid clashes.

0220/FC1593 Keep Britain Tidy Spring Clean

Cllrs Galley and Ashford to report. Apologies for speed that had to be acted on due to time constraints. Cleaning bags ordered. All members agreed that they are happy to take part.

One-month window given within the nationwide event. Provisionally looked at 28/3. School interested in working with us so they

may be involved on Friday. Meeting with school tomorrow, represented by Cllrs Ashford and Galley. As village is quite clean it may be a struggle to find rubbish but important to look for grot spots. School children will be responsible for the Memorial Gardens as they will be relatively secure but that will be on the 27/3. **Cllr Hopkins** to advertise this on WoSE. Ideally this will help raise the profile of the PC.

0220/FC1594 **Proposed street names for new builds in Silver End**

Sanctuary Homes have contacted the Clerk asking for suggestions for the naming of the three streets in their development. The Clerk approached councillors via email and many suggestions were made. With future developments in the village looming she made a definitive list of these suggestions to turn to in this instance and in the future. The list was sent to all. There was a tied vote between Crittall's women and Window parts, so Cllr Galley took the casting vote for windows. The **Clerk** will suggest 4 names, allowing them to choose the three they would like between: Dormer, Sash, Fenestra and Casement.

0220/FC1595 **National Heritage Open Days**

Agenda item requested by Cllr Waine. He reported that a National Heritage Day takes place every year. Last year a successful event was held. This year, in early September, the theme is 'hidden nature' but the theme does not need to be stuck to. Cllr Waine is the co-ordinator and wonders how SEPC feel about including the Memorial Gardens? **Cllr Galley** stated that he needs to notify BDC of the 70th to get an extra tidy in the park so they can look to make a special effort for September too.

0220/FC1596 **Agenda items for next meeting**

Welcome Pack for new homeowners
70th Memorial Gardens Celebration
Put Mem Gardens on Project Plan
Co-op litter issues

Next Full Council Meeting – 11th March.

There being no further matters to discuss the Chair called the meeting to a close at 21.52pm.