

SILVER END PARISH COUNCIL

Minutes of the Full Parish Council meeting held on 13th October 2021 in the Small Hall of Silver End Village Hall.

Present: Cllr Bugg (Chair,) Cllr Waine, Cllr McDonald, Cllr Hughes, Cllr Galley, Cllr Hopkins, Mrs Temple (Clerk,) Cllr Playle (ECC - left after 1021/FC1661) and Cllr Wright (BDC - left after 1021/FC1661.)

1021/FC1656 **Apologies for absence:** Cllr Ashford and Cllr Abbott.

Absent without apologies: Cllr Bailey.

Resignation: As discussed at the last meeting, Cllr Holmes moved out of the area at the end of September. No formal notification was received to confirm her resignation. The **Clerk** would like it minuted that Cllr Holmes is no longer a Member of Silver End PC; the Electoral Officer at BDC will be notified.

1021/FC1657 **Declarations of Interest** by Members in respect of any items on the agenda.
None offered.

1021/FC1658 **Members of the public** are given an opportunity to speak at this point (10-minute allocation) however none were in attendance.

1021/FC1659 **Minutes of the last Full Council Meeting** were agreed and signed as a true record of the meeting.
Matters arising from those minutes/Clerk's Report:

The Clerk reported that:

- The light in the Memorial Gardens toilet has been fixed and they have been re-opened.
- Helen Thomson, L/Club Supervisor feels that taking on Christmas boxes will be too big a task for her. She is also concerned that she will be put in an awkward situation if she has to pick who is more deserving than another.
- The **Clerk** has been in touch with Jason Cairns from the Tennis Club to ask if they would be against offering use of the multi sports court to others. No response as yet.
- BDC have been asked to cut back the hedge behind the hall although this has not yet happened. **Clerk** to chase Andy Potter.
- The Police have informed her that they no longer deal with **Speedwatch**, it now falls under the Fire Services remit. She has contacted them to see if they are happy to do more training and consider alternative sites.
- Next 3 Parishes meeting to be hosted by Rivenhall PC on 26th October. The **Clerk** was informed at this meeting that no one is available to attend. She will have to go back to Rivenhall PC.
- **Emma Goodings**, Planning at BDC, has been chased about listings in the village as there has been no update as yet.
- A copy of BDC's Emergency Plan has been added to SEPC's website.
- The Clerk has sent details of how to register the new defib to Cllr Ashford.

1021/FC1660 **Report from County/District Councillors**

Cllr Wright (BDC) reported on:

- Planning Committee – proposal for 94 houses on Boars Tye Road has been refused.
- Local Plan - adoption early next year, appear no major objections at this point.
- No major new planning applications in Silver End and Rivenhall although 2 in Crossing plus solar farms.
- Possibility of grant money being available for proposed new benches.
- Cllr Abbott has asked BDC for key details of investment planned for Silver End
- Doctors' surgery – appears there are no current plans to extend site.
- BDC Planning Enforcement – new procedure being considered.
- Conservation Area Guide update – consultation to start to include SEPC and SEHS.
- LHP – several questions to be answered.
- Request for **Cllr Ashford** to send info re play equipment, as discussed at the last meeting. **Clerk** to chase
- Sanctuary development – ECC putting in drop kerbs and will look into moving the speed limits out on Western Road.
- Indava – Cllr Abbott is to speak at committee re condition 66, ECC do not seem to be planning to enforce. More applications anticipated. Site Liason meeting - it has been stated that they do no plan to build to their application and yet nothing is going to be done about this.

Questions were invited:

Cllr McDonald:

Regarding the application for 94 houses on Boars Tye Road it stated that there will be no affect to farming land – his concern is that this is not taking into account the total loss.

Financial contributions appear to go towards outside play and equipment and yet in his opinion there needs to be seating outside of the village centre. **Cllr McDonald** will provide BDC with costs in order for Cllr Wright to make a capital bid in the next budget.

Cllr Playle reported on:

- How refreshing it has been to see progress being made with the Local Plan, followed by the planning application refusal for 94 houses on Boars Tye Road.

- 20 mph signage on School Road will be sorted out.
- ECC – looking for priorities of PCs and what resources are needed for year ahead – Cllr Playle will ensure that the survey is sent to the **Clerk**.
- No further information on the incinerator and condition 66 at this point.
- ECC Cabinet meeting on Friday – should discuss transforming the bus service. ECC bus shelter contract renewed so if any need updating notify him.
- A120 – announcement of preferred route is expected Summer 2022 when money should be set aside by Government.
- LHP – new schemes deadline 5th November.
- Locality fund - **Cllr Bailey** has contacted him re bench funding.

Questions were invited:

Cllr McDonald:

Suggested installation of a new shelter on Western Road, between Western Arms and School Road. All agreed that Cllr Playle should pursue this.

1021/FC1661 Planning Applications – agreed via email communication since the last meeting. Only objections/comments noted:

Application No: 21/02829/TPOCON 29 Broadway

Tree works

Comment: The trees have been neglected (by Eastlight) leaving no other option but to fell. They should be replaced with suitable new trees or hedging.

Planning Applications received after agenda setting

None.

Both Cllrs Wright and Playle were thanked for their attendance and their reports. They both left the meeting at this point.

1021/FC1662 Correspondence – not already covered in the Clerk’s Report

BDC – revised Electoral Register to be published on 1/12/21. Agreed that the Clerk need not apply for a copy at this point.

Jane Fry, Children’s Centre – stated that the young people are causing issues again in the village hall, to the point that they tried to set fire to one of the main hall doors. BDC are to install CCTV, the Police are to patrol, Youth Services are to visit, and the front door is to be locked, for the time being.

RCCE – AGM being held this evening.

Farming & Wildlife Advisory Group (FWAG) – have available funding for conservation projects of ponds that fall into strategic areas for great crested newts. **Clerk** asked to send the information to **Cllr Bailey**.

BDC – Community Tree and Bulb planting scheme. Free bulbs and tree whips available. Apply by 29th October for 4 x 100 mixed bulbs and 2 x 50 mixed tree whips. **Clerk** to organise.

1021/FC1663 Reports

Reports from Silver End Parish Councillors – Meeting/Activities

Christmas Event – meeting 28th September with Carol Hutchings and Cllrs Bugg and Ashford. Guides prefer to hold the event behind the village hall. Grateful to Dan Sutton, Scouts, for his kind offer but want to carry on as normal. Hire a Hall have very kindly offered use of both halls. Santa’s Grotto in the small hall. Choir to attend. Lights to be switched on as usual.

Cllr Bugg reported his attendance at the WI meeting. Question and answer session at the end. Their members raised the issue that they don’t know PC Members faces. Difficult when photos are put in magazine, and everyone is invited to the Parish Assembly. Agreed that all **SEPC Members** should send a photo to Cllr Hopkins to include on the website.

Cllr McDonald reported that he has attended the Indava meeting and the Solar Farm consultation but had to give apologies for the BALC meeting.

Cllr Bugg asked for help from Members with the distribution of WoSE. **Cllr Hughes** offered to drop magazines to the distributors and **Cllr Hopkins** offered to walk the Redrow development to establish how many copies will be needed. Cllr Bugg thanked them.

Reports for ECC/BDC

Cllr Hopkins reported that the light to the side of the hall, by the steps is out. **Clerk** to report to BDC.

1021/FC1664 Finance

Payments made since the last meeting:

| | | | |
|-----------------------|--------|--------------------------------|--------|
| Office service charge | 40.00 | Essex Pension Fund | 507.01 |
| M/Gdns contract | 462.00 | Petty cash | 17.25 |
| Eon | 97.56 | Hire a Hall Meeting room 13/10 | 39.37 |

Payments to be made:

| | | | |
|------------------------------|--------|--------------------------------|---------|
| Office service charge | 40.00 | Essex Pension Fund | 507.01 |
| M/Gdns contract | 462.00 | Petty cash | 16.31 |
| Eon | 85.21 | Hire a Hall Meeting room 10/11 | 39.37 |
| BALC subscription | 40.00 | Refuse truck – BDC – 31/7 | 230.52 |
| RCCE subscription | 105.60 | Eon | 60.78 |
| PKF Littlejohn – audit | 360.00 | HMRC Q2 | 1524.70 |
| BDC Community Transport subs | 25.00 | Tiptree Meals | 147.50 |

All agreed.

Bank Balances

Current Account £ 3,586.32
Deposit Account £44,127.45

Audit 2020/21 – conclusion

The Clerk reported that PKF Littlejohn has completed the full external audit for 20/21 and reports no areas of note or concern. The **Clerk** must now add the audited accounts to the website.

1021/FC1665 **Silver End Luncheon Club**

Since the last meeting the Clerk and Cllr Bugg have met with Helen Thomson, L/Club Supervisor to talk through available options to ensure the future of the Club. As a result, the Clerk has organised a trial for Tiptree Meals on Friday 15th October. They have agreed to a reduced meal price of £5pp (reduced from £6.50) plus a delivery charge of £12.50. Members will continue to pay £4pp. BDC Community Minibus have agreed to pick up/drop off those needing transport. Hire a Hall have kindly agreed to once again provide the hall free of charge.

All agreed that assuming the trial goes well that the Club should continue twice a month and review at the setting of budget 2022/23.

1021/FC1666 **New benches in Silver End – ‘Lest we Forget’ and The Queen’s Platinum Jubilee**

Lest We Forget bench - £987 + VAT – 4 week lead time. Replicate the Joan Lyons Memorial bench. Still waiting for agreement from BDC to install it on the crossroads of Valentine Way/Temple Lane/Broadway. Cllr Bailey has approached Cllr Playle regarding a grant.

Queen’s Platinum Jubilee bench – in Memorial Gardens. Awaiting confirmation from BDC as to location and agreement re design. Clerk has approached Cllrs Abbott and Wright and both still have money available from their grants.

Once BDC have hopefully agreed the **Clerk** will proceed with the first bench and begin discussions regarding location and design of the second.

BDC – replace 2 benches in the Memorial Gardens – SEPC welcome to put a plaque on one for the Jubilee if they would like.

BDC – looking to ensure that BDC own other benches as they believe the land belongs to ECC.

1021/FC1667 **Road Safety Trust – consideration to be given to grant application**

The Chair thanked Cllr Galley for his hard work in between meetings and explained that if agreed, the grant needs to be applied for urgently as the closing date is early next week.

Cllr Galley has been looking into funding avenues in a bid to reduce the traffic speed throughout the village. The Road Safety Trust offers ‘Small Grants’ whereby projects/pilots can be funded. He proposes a project cost of £16,010 he has got quote for 3 SIDS – on entrances, data collection units, 3 spare batteries, gateway for Temple Lane and signs. Outside funding is expected – Redrow and Bradwell Quarry have suggested they can help and hopefully the other developers will follow suit. £4000 has been allowed for this, meaning that a grant for £12,010 could be applied for.

Cllrs Galley and Bugg and the Clerk have already filled out the majority of the application as the closing date is 19/10. If Members agree to proceed this can be finalised over the next couple of days.

Cllr Hughes proposed to apply for the grant with Cllr Bugg acting as second. All voted in favour. **Cllrs Galley and Bugg** will meet with the **Clerk** in the morning to finalise the application.

It was agreed that if successful a sub-committee should be formed to work together in between meetings and make decisions on behalf of SEPC, to be minuted at the next meeting. Cllrs McDonald, Galley and Hughes were appointed with the thought that Cllr Ashford may also want to be on the committee.

Cllr Galley added that further works may be taken to LHP for consideration in a second phase.

1021/FC1668 **Agenda items for next meeting**

Next meeting to be held on Wednesday 10th November.

Memorial benches
Luncheon Club

Apologies for this meeting offered from Cllr McDonald.

There being no further matters to discuss the Chair called the meeting to a close at 20.38pm.