

SILVER END PARISH COUNCIL

Minutes of the Full Parish Council meeting held on 10th November 2021 in the Small Hall of Silver End Village Hall.

Present: Cllr Bugg (Chair), Cllr Waine, Cllr Ashford, Cllr Hughes, Cllr Galley, Cllr Hopkins, Mrs Temple (Clerk), Cllr Playle (ECC) and Cllr Abbott (BDC.)

1121/FC1669 **Apologies for absence:** Cllr McDonald, Cllr Bailey and Cllr Wright.
Absent without apologies: None.

1121/FC1670 **Declarations of Interest** by Members in respect of any items on the agenda. None offered.

1121/FC1671 **Members of the public** are given an opportunity to speak at this point (10-minute allocation) however, none were present.

1121/FC1672 **Minutes of the last Full Council Meeting** were agreed and signed as a true record of the meeting.
Matters arising from those minutes/Clerk's Report:

The Clerk reported that:

- She has chased BDC to get the hedge at the rear of the village hall cut back – Steve Wilson has copied the **Clerk** into a request for the work to be carried out.
- She has chased the Fire Service for an update on Speedwatch training and the possibility of additional sites. Cllr Ashford stated that Cllr Scott pointed out that the service is up and running so the **Clerk** will chase them again with this information.
- The 3 Parishes meeting has been moved to 30th November – hosted by Rivenhall. **Cllrs Bugg, Ashford and McDonald** to attend.
- The Christmas tree will be delivered week commencing 22nd November.
- Emma Gooding, Head of planning has replied regarding the query of additional listings in the village. She states that BDC are working with ECC Place Services to review the Conservation Guidelines and will review the locally listed buildings as part of this review. As soon as they have a confirmed timetable, they will be in touch to discuss how SEPC and the community can be involved. **Clerk** to diarise.
- Cllr Playle has kindly sent the link for the road survey from Essex Highways. Agreed that the **Clerk** will pass it to the Transport Rep – **Cllr McDonald** - for completion on behalf of SEPC.
- An application was made to BDC's Community Tree and Bulb Planting scheme for 400 bulbs and 100 whips. BDC have stated that these can only be planted on permitted land and therefore verges are not an option. **Clerk** to liaise with BDC, regarding collection.
- She reminded all **Members** that they are to ensure that Cllr Hopkins has an up-to-date photo of themselves to be included on the website.
- The broken light to the side of the village hall was reported to BDC for repair. **Clerk** has diarised.
- The application for the proposed road safety measures was completed for the Road Safety Trust, by Cllrs Bugg and Galley and the Clerk. Should receive notification of the outcome by the next meeting. **Agenda item.**
- The Clerk met with Rick Sargent, BDC, for the semi-annual check of SEPC's section of the Memorial Gardens. He is very happy that things are looking much better than they have previously and the only points to be noted are that the roses and herbaceous borders are to be cut back (assumes that this is in hand anyway) and that there is a self-seeded bush to the side of the pergola that needs to be removed. There is a conifer that has bent 90 degrees next to the Japanese Garden which has been notified to Landscape Services for their opinion. If it is removed, which seems most likely, a request has been made to replace with a suitable specimen. Cllrs Bugg, Hughes and Bailey worked in the gardens voluntarily over the weekend.

1121/FC1673 **Report from County/District Councillors**

Cllr Abbott (BDC) reported:

- Local plan still waiting for Inspector review – 6-week consultation. Hopefully nothing major found. Adoption 2022. BDC now seem to be turning down some local site applications which is positive news, although appeals can still be made.
- BDC – Conservation Area Guide – he is chasing. The Planning Forum isn't in place either.
- BDC officers have received agreement that the new streetlights in Western Road will be adopted by ECC and that they will have baffles fitted.
- He has requested that the hedge by the new development on Boars Tye Road not be destroyed whilst creating the new path. Any lost parts should be replaced. Issue with path at present, although Cllr Hopkins believes that it is now resolved. A large tree has been removed to make way for the path.
- A120 consultation – he is against the proposed route. Anglian Water states that if route B is agreed then Redrow will build more houses in the neighbouring field.
- 30/11 new date for 3 Parish Meeting – bulbs and trees from BDC are ready for Rivenhall.
- BDC budget is said to be very challenging this year.
- A reminder that funding is still available to SEPC by both Cllrs Abbott and Wright.

- BDC are returning to 'in person' FC meetings in December.
- BDC – capital spend needs to be shared more equally across the district.
- GP Surgery – NHS wants to extend it but state that \$106 million needed, however they cannot access it under the current system. BDC have been asked to resolve this issue. Particularly important as planning permission granted last night in Witham for another large development and they have limited surgery space there already.
- Waste Site condition 66 still pending – he requests refusal.
- Woodhouse Farm consultation – thought to be a BDC application.
- Sewerage – Anglian Water to provide map of all systems as appears there is a problem. Hoping there is good news shortly.

Cllr Abbott was thanked for his report and opened the room to questions:

The Clerk asked on behalf of Cllr McDonald – is he aware of the 'wish lists' discussed at the BALC meeting? He stated he wasn't so the **Clerk** will send him the minutes from this meeting.

No further questions.

Cllr Playle reported:

- Cllr Ashford joined him at a meeting he arranged with Cllr Scott, ECC Highways. Very useful meeting and aim is to improve communication between ECC and Parishes. He is happy to take on any issues on behalf of SEPC.
- Application for bus shelter discussed at the last meeting has been made.
- Incinerator – He will push to hold the meeting in Silver End, rather than Chelmsford.
- Locality budget – the offer of grant money is still there if needed by SEPC.
- A12 consultations proceeding. He is happy to forward any comments that SEPC may have.
- PCs can purchase SIDS and speed signs – if LHP route not successful can purchase themselves. Cllr Ashford asked for information to be sent to him.
- Cllr Waine - what happened to Sheepcotes Lane becoming a quiet lane? Cllr Playle replied – still on list awaiting funding.
- Police – budget currently being considered.
- Trees – if particular issues with fallen trees in verges that need to be replaced let him know – re whips from BDC.

Cllr Playle was thanked for his report and the room was opened for questions:

Cllr Ashford – can details of the Witham PC be sent to him? Agreed.

Cllr Waine - what happened to Sheepcotes Lane becoming a quiet lane? Cllr Playle confirmed that it is still on the list, awaiting funding.

1121/FC1674 **Planning Applications – agreed via email communication since the last meeting. Only objections/comments noted:**

Only 2 planning applications submitted, both of which received no comments to be noted from Members.

Planning Applications received after agenda setting

ESS/93/21/BTE/PD Rivenhall IWMF site

Temporary provision of Information Hub

Permitted development therefore for information only.

1121/FC1675 **Correspondence – not already covered in the Clerk's Report**

ECC Highways – next Passenger Transport Meeting – 16th November, 10am to 12 noon, held virtually.

Indaver – Woodhouse Farm consultation – 15th November, 3-7pm, Rivenhall Hotel.

Essex Police – Online Public Meeting – Thursday 11th November, 7-8pm.

BALC – minutes of the meeting held on 7th October. **Next meeting** 27th January at 7pm. Attendance in person or via Zoom.

EALC – inviting nominations for the Essex Honours Programme – for those people and volunteer groups that have gone above and beyond in these unprecedented times.

BDC – Open Spaces Plan – annual update. Consider items to change/amend, add or remove. All Members given a copy of the existing plan for consideration at the next meeting – **agenda item** Open Spaces Action Plan 2022. Responses to BDC by 28th January. Cllr Hughes asked the **Clerk** to include play equipment for the disabled.

Highways England – A12 Chelmsford to A120 widening supplementary consultation – 9th November to 19 December.

Member of the Public – has heard via social media that SEPC will not be continuing further with the Community Hub or with the Christmas Boxes. **Clerk and Chair** to meet her tomorrow morning to discuss in person. Copy of her message has been circulated to all councillors. Outcome to be reported to the next meeting. Items of note:

- No uptake to offers of assistance with website and phone box
- Community hub not taken forward
- Diversity and Inclusion Policy
- Usage of ECC and BDC grants
- Residents don't feel included
- Notification of meetings
- Details for Christmas Boxes

1121/FC1676 **Reports**

Reports from Silver End Parish Councillors – Meeting/Activities

Cllr Ashford attended meeting with Cllr Playle (ECC) and Cllr Scott (ECC Highways.) Useful and refreshing meeting. He put together a slide show presentation. Included issues such as – Boars Tye Rd, request to move the speed limit back and the

unenforceable speed sign. Issues with raised kerbs and drains, about new developments and new building. Cllr Scott believes buffer zones not always useful to reduce speed. Stated that Speed Watch is up and running, Cllr Ashford explained that the Clerk has had no contact. He feels buffer zones would more likely be agreed as little cost. Then showed photos of Western Road entry to village – accident waiting to happen. He mentioned the blocked drains he has already reported. Issues with broken paving throughout the village. School Rd/Valentine Way – speed signage needs to be rectified. Silver Street – issues with the road structure that quickly becomes potholes, the underlying concrete has broken. Thanks, offered to Cllr Playle, for organising. Cllr Ashford - Christmas event. Budget of £500 agreed and therefore Meridian Roadshows will be providing music. Lights needed for the tree and for the avenue. All agreed that the avenue of lights should happen again. Agreed that the lights did get damaged but think this may have been as they were up for so long due to Covid. Agreed to put older lights at the Broadway entrance to the park so need to expect them to get damaged. **Cllr Hopkins** will look into additional lights but is keen to use all of the lights that we have already. Budget for Christmas of £2k to include event, lights and tree. Cllr Hughes asked the **Clerk** to clarify if SEPC's defib needs servicing – suggested **agenda item** next month to set up a service plan. Upcoming events – Remembrance Service to be held at the Village Hall on 14th November at 10.45am. **The Chair** will lay the wreath on behalf of SEPC.

Reports for ECC/BDC

Cllr Ashford asked the **Clerk** to approach BDC for new dog poo bins. Suggested locations – Redrow by the end by footpath from the fishing lakes area, one near Western Arms and one nearby Daniel Way and Abraham Drive, on grass area. All agreed. Streetlights out – no:20 on triangle by Crittall Close and no:4 in Temple Lane. **Clerk** to report. **Clerk** asked to report a broken bollard on Co-op site, adjacent the access road.

1121/FC1677 Finance

Payments made since the last meeting:

Office service charge	40.00	Essex Pension Fund	507.01
M/Gdns contract	462.00	Petty cash	16.31
Eon	85.21	Hire a Hall Meeting room 10/11	39.37
BALC subscription	40.00	Refuse truck – BDC – 31/7	230.52
RCCE subscription	105.60	Eon	60.78
PKF Littlejohn – audit	360.00	HMRC Q2	1524.70
BDC Community Transport subs	25.00	Tiptree Meals 15/10/21	147.50

Payments to be made:

Office service charge	40.00	Essex Pension Fund	507.01
M/Gdns contract	462.00	Petty cash	14.67
Eon	87.62	Hire a Hall meeting room 8/12	39.37
BDC Community Transport	max 100.00	Speedprint (WoSE)	549.00
BHIB insurance	827.22	Tiptree Meals 29/10/21	137.50
Tiptree Meals 12/11/21	max 150.00	Tiptree Meals 26/11/21	max 150.00
British Legion donation	20.00	Key cutting	10.50
Ultra LEDS (Xmas lights)	1031.04		

All agreed.

Bank Balances

Current Account	£ 3,454.28
Deposit Account	£38,000.00

1121/FC1678 Silver End Luncheon Club

The Clerk reported that the trial of the new caterers Tiptree Foods was held on 15th October with transport provided by BDC's Community Transport Scheme and the hall provided free of charge by Hire a Hall. A huge success and all members were happy to be able to meet again. As discussed at the last meeting the Club was booked again for the 29th October and thereafter twice monthly until the end of the financial year. Plans for 22/23 will be discussed at budget setting. There will be a break at Christmas and again in January due to the pantomime.

The **Clerk** was asked to message Mr Jones, who provided the taxi previously to explain the situation and to thank him for his support.

1121/FC1679 New benches in Silver End – 'Lest we Forget' and The Queen's Platinum Jubilee

During the Clerk's meeting with Rick Sargent in the Memorial Gardens they discussed the 2 benches that had been removed and not replaced – one by the pond and one by the small play area. One of these could be earmarked as a bench to mark the Queen's Platinum Jubilee.

The benches on the crossroads of Broadway/Temple Lane/Valentine Way were also viewed. Rick Sargent agreed that both need to be replaced and that ideally one could be used as a Lest We Forget bench. Since returning to the office Steve Wilson is asking if they are ECC's rather than BDC's.

Cllr Hughes proposed a specific Lest we Forget bench in the original location at the crossroads with a complimentary bench provided by BDC on the Broadway side – as a Platinum Jubilee bench with a plaque from SEPC. The 2 benches in the Memorial Gardens to be replaced as normal although SEPC would appreciate site of the design before purchase. BDC to pay basic cost and SEPC pay additional with the assistance of ECC/BDC grants. Cllr Ashford second. No further proposals, all voted in favour.

Clerk also to ask BDC for permission to use the flagpole in the Memorial Gardens and assuming granted buy a Lest we Forget flag for future Remembrance Sundays and a Union Jack for official occasions.

1121/FC1680 **Doctors' Surgery – Virgin Healthcare**

Cllr Galley has very little to say on the subject at this point. Following residents' issues getting appointments he has liaised with Cllr Abbott to see if they can draft a joint letter. Cllr Ashford added that he is aware of complaints also. Cllr Galley asked if Virgin are delivering what they tendered for. He will report once there is an update.

1121/FC1681 **Window on Silver End - distribution**

Cllr Bugg reported that everyone should have received a magazine by now. He is currently finding it difficult to make deliveries, two of the largest rounds have lost their distributors. Speedprint have stopped the print on 1600 copies exactly rather than the previous over runs and therefore there were not enough to deliver to the new homes in the village. Increase print run and therefore increase costs.

Agreed to make an **agenda item** for the next meeting. – discuss delivering to every house still or think of alternative ways to access the magazine. Consider asking Scouts/Guides to distribute and approaching Redrow for a donation towards costs.

1121/FC1682 **Agenda items for next meeting**

Next meeting to be held on Wednesday 8th December.

Open Spaces Action Plan 2022.

Recycling – SEPC to do their part – Cllr Bugg

WoSE

FC Meetings – where to be held in the coming months due to Covid.

There being no further matters to discuss the Chair called the meeting to a close at 21.04pm.