

# SILVER END PARISH COUNCIL

## Minutes of the Full Parish Council meeting held on 19<sup>th</sup> January 2022 in the Small Hall of Silver End Village Hall.

**Present:** Cllr Bugg (Chair), Cllr Waine, Cllr Hughes, Mrs Temple (Clerk) and Cllr Abbott (BDC.)

**This meeting was non quorate. No decisions could be made, only reports could be noted.**

0122/FC1699 **Apologies for absence:** Cllrs Ashford, Galley, Hopkins, McDonald and Cllrs Playle (ECC) and Wright (BDC.)  
**Absent without apologies:** Cllr Bailey.

0122/FC1700 **Declarations of Interest** by Members in respect of any items on the agenda. None offered.

0122/FC1701 **Members of the public** are given an opportunity to speak at this point (10-minute allocation.)  
None were present.

0122/FC1702 **Minutes of the last Full Council Meeting** were agreed and signed as a true record of the meeting  
**Matters arising from those minutes/Clerk's Report:**

The Clerk reported that:

- Community Speedwatch information to come from **Cllr Ashford** re attendees and potential new locations. As Cllr Ashford is unable to attend this evening the Clerk has noted that this will be an **agenda item** for the meeting in February.
- **All Members** should have sent Cllr Hopkins a digital photo of themselves to be added to the website.
- The broken bollard on the Co-op site has now been mended.
- **Cllr Ashford** is to liaise with Mr Fecitt regarding the flags at the Memorial Gardens – report to next meeting.
- Awaiting a date for a site meeting with BDC regarding the gate to the pavilion – **Clerk** to chase if no response.
- Eastlight has been made aware of the horsebox parked on Francis Way. Initially it was removed but appears that it has returned. **Clerk** has notified Eastlight again. The Chair added that resident parking on the Broadway green area has become more of an issue. The Clerk was asked to suggest the installation of a knee rail.
- BDC have replied that they see no issue with the cost of stones and membrane for the Memorial Gardens but have asked for photos of the areas and that we wait until the spring. **Cllr Bailey** has agreed to provide photos.
- The BDC Open Spaces Plan has been updated.
- The **Clerk** has contacted BDC regarding the recycling process of the waste collected whilst litter picking. BDC have suggested an initiative whereby litter pickers are asked to include uncontaminated items only in the purple sacks so that these can be included in the recycling process as everything currently goes to landfill. All details are to be finalised. In addition, the **Clerk** has asked BDC if there is to be an increase in the street cleaning partnership agreement as the village is expanding and more hours will be required to clean it. No response as yet.
- Cllr Playle is looking into the issue of broken benches owned by ECC at the crossroads. If Memorial benches come within budget, he will pay for them himself out of his locality budget as it will most likely be the quickest and easiest option.
- WoSE – next edition to cover March – June with reports due in by 1<sup>st</sup> February. Cllr Waine asked if the locations where WoSE are to be left for collection have been approached. The Chair replied that they hadn't, but it was agreed that there is a container to house them.
- Virgin Health Care has been rebranded as HCRG and newly acquired by Twenty20 Capital. This perhaps explains the lack of response to date for the Clerk's correspondence regarding the surgery. Copy of the letter to the MCCG to go the **Chair**.
- BDC were approached about 2 new dog bins in the village, but they replied that they would empty them if SEPC purchased them. Cllr Galley has since suggested another 2 locations on the Redrow site and therefore the **Clerk** has suggested that perhaps BDC pay for 2 and SEPC do the same (to be discussed during the budget.) BDC's response was to ask Redrow to pay for them.
- Sealcalibration have responded to the Clerk's request for a discount for multiple defib services. They have offered a £20 reduction, from £129 to £109 plus VAT. They would need to attend each site to ensure that the power source is fully operational as part of the service. This should be raised at the next **3 Parishes Meeting**.
- The Pantomime was very well received and said to improve morale locally. **Clerk** to write a letter of thanks to be signed by the Chair.

Cllr Bugg reported that the crossing patrol person on Western Road was hit by a hit and run driver. Fortunately, injuries were minor. The number plate of the car in question was taken and the Police's first question is do you have photos. It has been suggested that SEPC purchase body cams for both crossing patrol people - £200 roughly. It was thought that as their employer, ECC should take responsibility, however the general thought was that the purchase should be supported on the basis that ECC take on the responsibility of processing, collection and storing the data and ensuring that compliance is met. **The Clerk** will liaise with ECC. The Chair stated that he would happily use his annual grant to purchase one of the cameras and he felt sure that another councillor would do the same.

122/FC1703 **Report from County/District Councillors**

Cllr Abbott made the following report:

- Rivenhall PC have an agreement for fly tipping with BDC. The PC purchased cameras and BDC monitor the footage. This is a similar situation to the suggestion for the body cams, so thinks it should be possible.
- BDC's Full Council Meeting in December - proposed motion on air quality. BDC have money in budget for more monitoring equipment.
- Local Plan – almost at finishing line – won't be many more months. Currently in hands of inspectors.
- Appeal for housing site outside the village – could still happen and is not helped by the fact that there is not deemed to be enough housing supply in the area. Letters have been written to Michael Gove but no response.
- BDC's draft budget suggests an increase in council tax of 2.68% and ECC's looks to be high as well.
- Positive news that BDC have agreed to expand and improve the planning enforcement department. Difficult to recruit currently.
- Proposal to reduce the councillor community grant to £1000 but not finalised. He still has £1000 until end of the financial year but can buy bins or dog bins if **SEPC** would like his support.
- List of schemes complied for ECC with guarantee to complete the work have not been fulfilled, however work in Grooms Lane is at long last taking place.
- Factory site – need BDC to get involved. As a mixed site could be very useful, including use for parking.
- GP Surgery – BDC think it is for NHS to decide how the money is spent.
- Cycling route group – timetable for new routes that do not share space with other vehicles. Early-stage planning of Witham to Braintree route. He will provide details to the **Clerk** and welcomes comments and suggestions.
- 3 Parishes – tree planting about to go ahead for Rivenhall. **Clerk** to progress with those for SEPC.
- Waste and recycling – 4 sites in use for the area depending on the type of waste.
- Parking issues in the village that he is dealing with.
- Memorial Gardens – path has been repaired – thanks to BDC.
- Waste site – condition 66 still to go to committee. BDC agreed to cut many trees around the area but after complaint this has been halted. Asked how they are going to retain heat and steam – they claim they are going to pump it to Chelmsford.
- Conservation Guidelines update – timetable still not ready.

The Chair thanked Cllr Abbott for his report and his attendance.

In his absence Cllr Playle sent the following report for the Clerk to read:

Flooding, Francis Way

The Parish Council might be aware of flooding that has recently developed at the junction of Francis Way/The Broadway after significant bouts of rainfall. I am pleased to say that after calling for a swift intervention, Essex Highways came out, CCTV'ed and gully cleansed the pipes to rectify the matter.

Trees on Grooms Lane

I recently joined Parish Cllr. Ken McDonald on Grooms Lane to establish the location and viability of replanting the three trees on Grooms Lane where there was previously 3 as well as putting an additional one further around the corner on one of the grass verges. We were joined by my Highways Liaison Officer who could not see any issue for positioning these in the detailed location. I am now following this up to seek the relevant permission and I will let the Parish Council know as soon as I hear back. Additionally, this road is also due to be resurfaced in May by Essex County Council.

Updated VAS/SID policy

As I have mentioned to the PC previously, the County Council has updated its VAS/SID policy which means Parish Councils will now have a lot more autonomy about the say of this (and the cost!). This is good news but I have attached the updated policy presentation.

Incinerator & Condition 66

As the Parish Council will be aware, Indavar are applying to discharge Condition 66 which will see commitments to provide elements such as the wastepaper pulping plant to the incinerator obsolete. The agenda pack for the January meeting (28<sup>th</sup> January) of the County's Development & Regulation Committee which will take the decision is due to be published this Friday. We will know then if this matter is due to be heard then, but it has been delayed for several months already due to awaiting legal advice.

Everyone's Library Service – final call!

The consultation of the draft plan for the library service 'Everyone's Library Service 2022 -26' closes on Friday (January 21<sup>st</sup>), you can read the Plan and take part [here](#).

0122/FC1704 **Planning Applications – agreed via email communication since the last meeting. Only objections/comments noted:**

21/03762/HH 7 Boars Tye Road

Replacement of 3 windows to front elevation

Objection: In contravention of current conservation guidelines as produced by BDC

21/03557/HH 33 Francis Way

Replacement of 2 windows to first floor rear elevation

Objection: In contravention of current conservation guidelines as produced by BDC

Note from owner of Wolverton: Object to my house photograph (WOLVERTON) being used as an example in the application. Emerald green is the ORIGINAL colour of all the window frames of the FLAT (Modern Movement) roofed houses in the

conservation area. This has nothing to do with the rear of the applicants pitched roof property and I would like an apology from the applicant or his agent.

21/03600/HH 44 Temple Lane

Replacement windows and doors

Objection: In contravention of current conservation guidelines as produced by BDC

#### 0122/FC1705 Correspondence – not already covered in the Clerk’s Report

Report from Leila Hobart following her taking on the Silver End Community Hub:

- The community came together amazingly over the Christmas period, handing out over 20 presents for residents at both care homes and families in the village with children. One particular family was provided with a Christmas lunch that they couldn’t afford to do themselves. The postman that serves Wood Grove area donated a huge number of toys, some of which have been donated to the children’s centre in Braintree and I’ve kept a few toys for the birthdays of children in the village. Over Christmas there was one family that struggled to get their child baby food and thankfully we were supported by Witham Hub by providing this from them. An invaluable service when it was a cry for help at 6am in the morning. The support of the local community has been overwhelming, wanting to help and provide / help for others and this support will continue. **Clerk** to provide Leila with one of Dawn Holmes’ lists of those that might need help. Cllr Hughes reported that he hasn’t heard anything following his offer of help. **Clerk** to chase.

Burns Night – to be held on Saturday 5<sup>th</sup> February at 7 for 7.15pm in Silver End Village Hall. Poster placed on the board.

BALC Meeting – being held via Zoom on 27<sup>th</sup> January at 7pm. Agenda has been sent to Cllr McDonald, who plans to attend.

Mayor of Witham – Civic Service on Sunday 3<sup>rd</sup> April at St Nicholas Church, Witham at 3pm.

#### 0122/FC1706 Reports

##### Reports from Silver End Parish Councillors – Meeting/Activities

No reports made.

##### Reports for ECC/BDC

Pathway on Boars Tye Rd, between Craig Angus and the Eastlight bungalows has become very overgrown. Eastlight have cleared some but not all. The **Clerk** was asked to contact BDC to see if this is their responsibility.

Street lights to be reported to ECC:

No: 4 in Silver Street.

No: 10 in Boars Tye Road is on during the day and off at night. It should also be painted black as it is in a conservation area.

#### 0122/FC1707 Finance

##### Payments made since the last meeting:

Office Service Charge	40.00	Essex Pension Fund	507.01
M/Gdns Contract	252.00	Petty cash	29.26
Eon	92.53	Tiptree Meals (December 21)	264.00
C Hutchings (Christmas event)	431.64	Hire a Hall – small hall hire for meetings	118.80
Ambershire (Christmas tree)	348.00	Printer ink	79.87
Christmas staff vouchers and stamps	69.06	HMRC	1524.50

##### Payments to be made:

Office service charge	40.00	Essex Pension Fund	507.01
M/Gardens Contract	252.00	Petty cash	17.68
Eon	266.31	Tiptree Meals (1 x January)	max 160.00
BDC Community Transport L/Club	30.00	MacAfee	74.99
Microsoft Business Package	135.00		

Payments to be made could not be agreed as the meeting is non quorate. **Agreement** will need to be made via email and minuted at Full Council in February.

##### Bank Balances

Current Account £ 3,174.96

Deposit Account £25,000.00

##### Budget/Precept 2022/23

The Clerk presented the draft budget to all present.

As the meeting was non quorate and the precept figure must be provided to BDC by 31<sup>st</sup> January, **agreement** will need to be made via email and the precept form signed as the date of this meeting by the Chair and the Clerk. The agreed figure will then be minuted at Full Council in February,

#### 0122/FC1708 Diversity and Inclusion Policy – agreement and adoption

As discussed at the last meeting the Clerk provided Members with a draft policy for their consideration, however this could not be agreed as the meeting was non quorate. **Agenda item** for the next meeting.

#### 0122/FC1709 Memorial Gardens Contract Tender

As discussed at the last meeting BDC have decided not to carry out a tender process on SEPC’s area of responsibility maintenance wise in the Memorial Gardens. However, this could not be agreed as the meeting was non quorate. **Agenda item** for the next meeting.

0122/FC1710 **Agenda items for next meeting**

The next meeting will take place on 9<sup>th</sup> February, in the Small Hall.

Agenda items to include:

Electricity costs

Community Speedwatch

Budget

Diversity and Inclusion Policy

Memorial Gardens Contract Tender

There being no further matters to discuss the Chair called the meeting to a close at 20.48pm.