

## SILVER END PARISH COUNCIL

### Minutes of the Full Parish Council meeting held on 10<sup>th</sup> August 2022 in the Parish Council Office, Silver End Village Hall.

This meeting was kept as brief as possible as the Clerk was unavailable at short notice.

**Present:** Cllr Bugg (Chair, who took notes due to the absence of the Clerk,) Cllr Waine, Cllr Hughes, Cllr McDonald, Cllr Bailey, Cllr Playle (ECC- left after 0822/FC1820,) and Cllr Abbott (BDC – left after 0822/FC1824.)

0822/FC1814    **Apologies for absence:** Mrs Temple (Clerk) was unavailable due to emergency hospitalisation. Cllr Ashford.  
**Absent without apologies:** None.

0822/FC1815    **Declarations of Interest** by Members in respect of any items on the agenda.  
None offered.

0822/FC1816    **Members of the public** are given an opportunity to speak at this point (10-minute allocation.)  
None in attendance.

0822/FC1817    **Minutes of the last Meeting** were agreed and will be signed as a true record of the meeting, at the next Full Council Meeting.

**Matters arising from those minutes/Clerk's Report:**

The Clerk was not present and therefore no report was made.

0822/FC1818    **Report from County/District Councillors**

Cllr Abbott (BDC) reported and stated that he will send his written report to the Clerk. This report included:

- Confirmation that the grass tennis court will be used by Jack and Jill playgroup as their designated play area.
- Any plans to extend the doctors' surgery will be notified to SEPC.
- Indaver's application for heavy vehicle movements through the village was discussed at some length.

The Chair thanked Cllr Abbott for his report and opened the floor to questions:

Cllr Abbott will report back to Cllr McDonald regarding the bottle store.

Cllr Playle (ECC) then reported and stated that he will send his written report to the Clerk. This report included:

- Work to raise the kerbs at bus stops is currently being completed.
- Potholes reported have been recognised and marked by ECC.
- Bench licences - **Cllr Bailey** will deal with these in the Clerk's absence.
- Youth Bus to return 11<sup>th</sup> August 6.10pm.

The Chair thanked Cllr Playle for his report and then opened the floor to questions:

None were noted.

0822/FC1819    **Planning Applications – agreed via email communication since the last meeting. Only objections/comments noted:**

None reported.

0822/FC1820    **Correspondence – not already covered in the Clerk's Report**

As the Clerk was not present no correspondence was noted. The post in the office was opened but there was nothing to be noted.

Cllr Playle left the meeting at this point.

At this point the available options of cover for the Clerk were discussed, in case of need, including liaising with BALC and BDC.

0822/FC1821    **Reports**

**Reports from Silver End Parish Councillors – Meeting/Activities**

No reports made.

**Reports for ECC/BDC**

No reports made.

0822/FC1822    **Finance**

**Payments made since the last meeting:**

**Payments to be made:**

This was not discussed due to the Clerk's absence.

**Bank Balances**

This was not discussed due to the Clerk's absence.

0822/FC1823 **New Defibrillator to be installed by the Western Arms – associated costs to be considered**

This item is to be deferred until the next Full Council meeting.

0822/FC1824 **Consideration to be given to the purchase of gardening equipment for use by staff and Members**

Cllr Bailey suggested that a maximum of £700 will cover long and standard handled battery powered hedge trimmers, along with a small leaf blower.

Discussion re need for signage when working in park.

Item to be placed on the agenda again at the next Full Council meeting.

Cllr Abbott left the meeting at this point.

0822/FC1825 **Report following the ‘on the spot’ hygiene check from BDC on Silver End Luncheon Club**

This item was discussed briefly but will be deferred until the next meeting.

0822/FC1826 **Agenda items for next meeting**

Conservation Area guide – update.

WoSE

Staff meeting

Hygiene check

Gardening equipment

Defibrillator

There being no further matters to discuss the Chair called the meeting to a close at 20.49pm.