

# SILVER END PARISH COUNCIL

Minutes of the Full Parish Council meeting held on 26<sup>th</sup> October 2022 in the Parish Council Office, Silver End Village Hall.

**Present:** Cllr Bugg (Chair,) Cllr Waine, Cllr Hughes, Cllr Bailey, Mrs Temple (Clerk,) Cllr Playle (ECC – left during 1022/FC1847) and one member of the public (left after 1022/FC1845.)

1022/FC1843 **Apologies for absence:** Cllr McDonald, Cllr Ashford, Cllr Abbott (BDC) and Cllr Wright (BDC.)  
**Absent without apologies:** None.

## **This meeting was non-quorate and therefore no decisions could be made.**

This was known in advance of the meeting, but the meeting still took place, however it was kept brief, as the legal ability to make decisions was not possible.

1022/FC1844 **Declarations of Interest** by Members in respect of any items on the agenda.  
None offered.

1022/FC1845 **Members of the public** are given an opportunity to speak at this point (10-minute allocation.)  
A resident from Silver Street commented on the condition of the red phone box outside his property, particularly referring to the graffiti on the clear panels. He has offered, at his own expense and in his own time, to take responsibility for its maintenance and to restore it as an information centre. He would also notify everyone that the box is covered by CCTV from 3 surrounding properties in an attempt to prevent further vandalism. He also offered to lock it overnight if required. He suggested that he should maintain it regularly. It was explained that no decision could be made at this point but that those present were all in full support. He will attend again next meeting.  
The Chair thanked him for his attendance, and he left the meeting at this point.

1022/FC1846 **Minutes of the last Meeting** were unable to be agreed and signed as a true record of the meeting as this meeting was not quorate, these join the minutes from the meeting on the 10<sup>th</sup> of August to be agreed at the next meeting.

### **Matters arising from those minutes/Clerk's Report:**

The Clerk reported that:

- Remembrance flag ordered for service.
- Thermometer ordered for Luncheon Club.
- Leila Hobart invited to make a report for the next meeting re the **Community Hub**.
- Confirmed that the defib is registered on 'the Circuit.' Notification that the ambulance service suggested its use following an emergency call in the last few weeks. Cllr Bugg has checked that it is there and ready for use and therefore the Clerk has registered it again as 'available.'
- Agreed with **Cllrs Bugg and Hughes** (as the Employment Committee) that a date will be confirmed at the next meeting to meet staff for reviews in January.

### 1022/FC1847 **Report from County/District Councillors**

The Chair invited Cllr Playle to make a report:

- Pothole fund reminder. Good to see that those reported in the first tranche are being repaired. A further eighteen are needed to put forward for the next, notification by 14<sup>th</sup> November.
- Sheepcotes Lane – NHP application to make a quiet lane – public meeting to be organised. The benefit of quiet lanes was discussed.
- Residents have been querying work in the village by Gigaclear – let him know if repairs aren't done to a good standard.
- £50m allocated to support those struggling over the winter. Free meals for children during school holidays. Money available for companies wishing to offer warm spaces.
- Multiply Programme – operating out of adult education centres to help to improve numeracy.

The Chair thanked him for his report, and he left the meeting at this point to attend another elsewhere in the district.

The Clerk then read the following report, provided by Cllr Abbott, in his absence:

- 'Regarding the Conservation Area Guide, the latest news from BDC is that the Conservation Area Appraisal will need to be reported to BDC Planning Committee for consideration with work then commencing on the Conservation Area Guide itself. We have asked again for a timetable on this process and also for an early stage of consultation with the Parish Council and the Heritage Society.
- At the recent BDC Full Council meeting, I asked if BDC would consider purchasing the old factory site to take forward for redevelopment should further years of the current state of dereliction continue. This was declined. Separately, the Chief Executive confirmed to me in writing that there has been no contact with BDC about the site for some time and that BDC, as the planning authority, is not aware of any proposals. We have asked BDC that should any proposals come forward all relevant parties are consulted.

- As reported by Cllr Bob Wright last month, there is great concern that BDC does not now have a 5-year Housing Land Supply, despite only just having adopted its new Local Plan. Until there is a further review, and until the 5 years is achieved, planning applications and appeals will have to take into account this situation which means that applications will be approved unless there are strong grounds not to do so - ie not just that a site is unallocated. There was a briefing of BDC Planning Committee Members on the situation this week. I have asked officers if there is any news yet on the Boars Tye Road appeal.
- A motion to the recent BDC Full Council meeting which our group put forward on recycling targets was approved. This sets a course for 75% recycling by the year 2030. The current target is 60% and the typical rate being achieved in recent years is 50%. A review will now be undertaken of how it can be achieved.
- At the most recent Waste Site Liaison meeting on 30<sup>th</sup> September, Indaver confirmed they are going ahead with a DCO application to the Government and that they are appealing against ECC's refusal of their application under condition 66 to build an "alternative" to the current consent. They also stated that they are working with ECC on directional signage for local roads including the B1018. We asked why this is happening given that the agreed site access is only via the A12 and A120. It appears that both Indaver and ECC anticipate waste site HGVs (when site is operational) will travel up from the south through Witham and also therefore potentially through local villages. Indaver said they will set up a local group to discuss this.
- The Abnormal Loads continue to come through Cressing and Silver End and so far, are smaller vehicles than the Indaver application specified and so are getting through without the need for parked vehicles being moved or trees cut. To clarify a point raised at the September SEPC meeting, the route was always specified as being the B1018, Temple Lane, Western Road, Parkgate Road, Woodhouse Lane.
- At the recent BDC Full Council meeting, the Scrutiny Review into the Cost-of-Living crisis reported its findings which includes over 20 recommendations. These cover a wide range including advice on energy saving and targeted support for those most likely to be affected, including the idea of "warm spaces". BDC is drawing up a district-wide list of such venues. I have asked the 3 parishes if they know of likely venues and so far, Cressing say that 1 location is being looked into.'

**1022/FC1848 Planning Applications – agreed via email communication since the last meeting. Only objections/comments noted:**

None reported to the Clerk.

**1022/FC1849 Correspondence – not already covered in the Clerk's Report**

BDC – poster for noticeboard welcoming working people's views, who have financial pressures in the district. Interest to be registered by 21<sup>st</sup> November.

Cllr Abbott – BDC are looking for organisations that are considering offering a warm space to congregate, for those struggling to keep their own homes warm. The Clerk has not heard of any local plans but has spoken to Hire a Hall and asked if they would consider this, but they have not been approached.

Cllr McDonald – asked the Clerk to forward all members a copy of a power point presentation regarding the 20's plenty event, part of the Safer Roads Partnership.

Sharon Gray, Congregational Church – Remembrance Service to be held on Sunday 13<sup>th</sup> November at 10.45, in the Village Hall. Cllr Bugg will lay the wreath on behalf of SEPC, Clerk to notify.

Co-op – response to Clerk following query for more information re shop/post office closure. They appreciate and apologise for inconvenience. Aim to re-open asap and will notify SEPC and residents when this will be. Cllr Waine confirmed that this is advertised on the door now as 6pm on 9<sup>th</sup> November.

Rivenhall PC – 3 Parishes meetings have not been held for some time. Cressing PC are unable to commit at this point in time.

Rivenhall are looking to hold meetings with Great Braxted PC and wonder if SEPC would like to join. Initial thoughts of Members are that there is little common ground with parishes but that this should be mentioned again at **December's meeting**.

Silver End Youth Club – Launch event planned for 24<sup>th</sup> November in the village hall. Invite open to all Members.

Bradwell Quarry – next Site Liaison Meeting has moved from 10<sup>th</sup> November to 23<sup>rd</sup> November at 2pm. To be held virtually. The Clerk has offered apologies on behalf of Cllr McDonald.

Essex Police – Halloween content media pack is available on their website.

MoP on Facebook – commented that she has emailed SEPC but had no response, although the Clerk confirmed that no email has been received. Cllr Bailey has spoken to her and established that it is a planning issue whereby BDC have directed her incorrectly to SEPC. She is going to contact them again.

**1022/FC1850 Reports**

**Reports from Silver End Parish Councillors – Meeting/Activities**

Cllr Bugg reported that he has had a meeting with Same Redmond to finalise WoSE and it has now been sent to the printers. 1750 copies have been ordered and should be back in 7/10 days. Colour pages are now available throughout the magazine and no longer fixed to specific pages. Discuss this in the new year.

**Reports for ECC/BDC**

Streetlights – out on triangle of Temple Lane and another location that Cllr Bugg will confirm with the Clerk.

Handle of the toilets in the Memorial Gardens has been damaged and they can no longer be accessed. Clerk to notify Andy Potter.

The gate to the rear of the village hall has been hit by a vehicle and is damaged and off hinges. Clerk to notify Andy Potter.

1022/FC1851 **Finance**

**Payments made since the meeting on 27<sup>th</sup> September:**

Office service charge	40.00	Petty cash (July and August)	24.76
Essex Pension	507.01	Tiptree Meals (3 x sessions)	426.00
Printer ink (July and August)	19.98	PKF (external auditor)	360.00
Memorial Gardens Contract	462.00	Food thermometer – L/Club	9.99
HMRC (Q2)	1516.37		

**Payments to be made:**

Office service charge	40.00	Petty cash	17.45
Essex Pension	507.01	Tiptree Meals (7/10)	157.00
Printer ink	9.99	Remembrance flag	11.99
Memorial Gardens contract	462.00	Charles Arnold Baker publication	148.50
Tiptree Meals (2 sessions)	249.00	BHIB insurance	836.62
Ambershire Xmas trees	408.00	Refuse truck	237.50
Npower (memorial gardens)	98.88	Fixed LED Christmas	max £200.00
Plants for Memorial gardens 0522/AP1777	1886.78		

As a decision could not be made at the meeting the **Clerk** will have to email those missing for agreement. All four Members present gave their agreement at this meeting. This will be minuted at the next meeting.

The purchase of plants was agreed at the meeting in May (0522/AP1777) Cllr Bailey will investigate, as our contractor, and then invoice for payment by bank transfer. He welcomes any plant suggestions. He will notify councillors when purchase is made and suggest a date for planting assistance.

**Clerk** asked for clarification of when the Christmas tree should be delivered – all agreed 25/11 – park lights will be put up at the same time as the tree.

Cllr Bailey pointed out that BDC have not yet paid his invoice for the gravel. The **Clerk** will chase them.

**Bank Balances**

Current Account:	£ 3,425.77
Deposit Account:	£ 60,000.00

**Audit 21/22**

External auditors have made a comment – uncleared cheques have been noted incorrectly and an amendment made to the accounts. No additional charge has been made. No affect has been made to the final carried forward figure.

1022/FC1852 **New Defibrillator to be installed by the Western Arms – associated costs to be considered**

The Clerk has contacted Kevin Lay for a quote. Agenda item for next meeting as non-quorate.

1022/FC1853 **Consideration to be given to the purchase of gardening equipment for use by staff and Members**

No decision could be made so this will be made an agenda item for next month.

1022/FC1854 **Future Audits – 2022/23 – 2026/27. Consideration to be given to opting out or continuing in the SAAA sector led auditor appointment regime**

No decision could be made so this will be made an agenda item for next month.

1022/FC1855 **Renovation of red telephone box in Silver Street**

This was discussed with the member of the public at the beginning of the meeting; however, no decision could be made so this will be made an agenda item for next month.

1022/FC1856 **First Aid Training – Cllr Waine to discuss the possibility of holding a public session in the village hall**

Cllr Waine asked Members to consider setting up a basic lifesaving course for village residents, using defib and resuscitation. Many companies offer the course – 3 hours. Min 12 attendees £156 for 3 hours run by St John's. All felt that this was a very good, positive idea, however, no decision could be made so this will be made an agenda item for next month.

1022/FC1857 **Donation request from Silver End Neighbourhood Watch**

No decision could be made so this will be made an agenda item for next month.

1022/FC1858 **Agenda items for next meeting**

Next Full Council meeting is to be held on 14<sup>th</sup> December.

Items 1022/FC1852 – 57 to be repeated as no decisions could be made at this meeting.

The **Clerk** was asked to prepare a notice for board requesting new councillors.

There being no further matters to discuss the Chair called the meeting to a close at 20.48pm.